

July 1, 2024 – June 30, 2026

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UNIFIED PLANNING WORK PROGRAM (UPWP) & BUDGET





Fiscal Years (FY) 2024/2025 – 2025/2026

Broward Metropolitan Planning Organization

UNIFIED PLANNING WORK PROGRAM and BUDGET FOR TRANSPORTATION PLANNING ACTIVITIES

ADOPTED BY THE BROWARD MPO

MPO Governing Board Chair
On May 9, 2024

PREPARED BY THE BROWARD METROPOLITAN PLANNING ORGANIZATION

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Table of Contents

A. Cost Analysis Certification Statement.....	5
B. Introduction	7
C. Organization & Management.....	20
D. Planning Tasks.....	27
Task 1.0 MPO Administration.....	27
Task 2.0 Data Collection & Analysis.....	34
Task 3.0 Regional Planning.....	41
Task 4.0 Community Planning	48
Task 5.0 Transportation Improvement Program	57
Task 6.0 Regional Transfers.....	62
Task 7.0 Public Participation.....	66
Task 9.0 Local Activities.....	72
F. Appendices	84
Appendix A - Miami Urbanized Area/Transportation Management Area Map.....	84
Appendix B - FHWA, FTA & FDOT Comments.....	85
Appendix C - Acronyms	86
Appendix D - FDOT District Four Planning Activities FY 22-23 to FY 23-24	88
Appendix E - Broward County Agencies Planning Activities (Non-MPO).....	90
Appendix F - Agreements Currently in Effect.....	96
Appendix G - Statements & Assurances	98

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A. Cost Analysis Certification Statement



A. Cost Analysis Certification Statement

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Florida Department of Transportation
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RON DESANTIS
GOVERNOR

JARED W. PERDUE, P.E.
SECRETARY

Cost Analysis Certification
Broward MPO
Unified Planning Work Program - FY 2022/2023 – 2023/2024
Amended 8/22/2023
Revision Number: Revision 6

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#) Documentation is on file evidencing the methodology used and the conclusions reached.

Name: Maria F. Jaimes, FCCM

Planning Specialist – District 4
Title and District

DocuSigned by
Maria Jaimes
8/22/2023

Signature

www.fdot.gov



B. Introduction



Introduction

The Broward MPO's fiscal year (FY) 2024/2025 – FY 2025/2026 Unified Planning Work Program (UPWP) contains the agency's Strategic Business Plan activities, planning efforts and operating budget for a two-year period. The Code of Federal Regulations (CFR) defines a UPWP as "a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds." The UPWP documents Federal, State, and local participation in the continuing, comprehensive, and cooperative transportation planning process within the region reflecting the MPO's broader responsibilities as one of multiple MPOs designated for a single urbanized area. A map of the Miami Urbanized Area/Transportation Management Area is shown in Appendix A.

The UPWP is approved by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). It is used to monitor the expenditure of Federal and State funds and serves as a strategic management tool, enabling the MPO to administer its planning responsibilities with available revenues. The UPWP is required under Chapter 163.01 and 339.175(5) (d) and (e), Florida Statutes. The UPWP is also required under 23 CFR 420.111 and 23 CFR 450.308. The UPWP is prepared in accordance with the Florida MPO Program Management Handbook, the Americans with Disabilities Act (ADA) of 1990, and Title VI of the Civil Rights Act of 1964. This document reflects Title VI Environmental Justice (EJ), Limited English Proficiency (LEP), and State/Federal Planning Emphasis Area (PEA) provisions that the Broward MPO addresses in its transportation planning activities.

Comments received from FHWA, FTA, and the Florida Department of Transportation (FDOT) regarding this UPWP can be found in Appendix B. For a full list of acronyms that appear in this document, please refer to Appendix C.



Overview of the Comprehensive Transportation Planning Activities

The UPWP contains the following tasks which summarize the major activities of the Broward MPO:

1.0 MPO ADMINISTRATION – This task contains activities required to manage the transportation planning process and all UPWP work products on a continual basis, including strategic business plan management, UPWP development/administration, information technology development/improvements, administrative/operational activities required to function as an independent MPO, and management of Broward MPO Governing Board and advisory committees.

2.0 DATA COLLECTION & ANALYSIS – This task contains activities needed to monitor multimodal travel characteristics such as socioeconomic data, transportation system data, and environmental concerns and issues. Priorities include but are not limited to data collection and analysis, safety data collection, geographic information system (GIS) development, comprehensive plan support and management systems development. Data collection and analysis also includes efforts needed to address all performance measures required for MPO planning efforts. Further, data collection efforts include opportunities to share with both transportation partners and the public.

3.0 REGIONAL PLANNING – This task contains activities related to long- and short- range multimodal transportation system planning and coordination and safety, coordination, safety, and security. Priorities include but are not limited to the development and maintenance of the Metropolitan Transportation Plan (MTP), which is developed with extensive public outreach and is consistent with local and state planning efforts and serves as the basis for Broward's transportation planning and programming decisions. This task also includes activities related to MTP implementation including performance measures and resiliency studies. Additionally, the task supports regional transportation planning in coordination with local transit providers and transportation agencies from adjacent counties, the Congestion Management Process (CMP), which is aimed at managing the traffic congestion and increasing safety on the roadway network using a multimodal and livability approach and freight coordination



through the MPO's Freight Transportation Advisory Committee (FTAC) and the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Freight Committee.

4.0 COMMUNITY PLANNING – The activities in this task relate to working with our communities on the planning, implementation and management of multimodal transportation options. Priorities include but are not limited to: the Complete Streets Initiative, which creates a safe and efficient transportation network that promotes the health and mobility of all residents and visitors by providing safe, high quality multimodal (pedestrian, bicycle, transit and automobile) access throughout Broward; the Mobility Hub Program, which is key to improving the access and connectivity of the transit system to the surrounding land uses; transit planning, in coordination with transit providers and local municipalities, including bus, rail and micromobility options; and updates to the MPO's Title VI Program.

5.0 TRANSPORTATION IMPROVEMENT PROGRAM – This task contains activities related to the development of the Transportation Improvement Program (TIP), which includes the Multimodal Priorities List (MMPL) development. The MMPL is updated annually. Based on the MMPL, the Broward MPO works with planning partners to annually update the TIP. The TIP includes the Federally mandated performance measures and projects expected to be built over the next five years, is financially constrained, and addresses both local and regional needs.

6.0 REGIONAL TRANSFERS – This task contains shared regional activities (funded by regional partners) that the Broward MPO supports in conjunction with FDOT Districts Four and Six, the Miami-Dade Transportation Planning Organization (TPO), and the Palm Beach Transportation Planning Agency (TPA). Current activities under this task include the development of the Southeast Florida Regional Planning Model (SERPM) and the development of the 2050 Regional Transportation Plan in coordination with the Miami-Dade TPO and the Palm Beach TPA.

7.0 PUBLIC PARTICIPATION – This task contains all MPO's public involvement, education and outreach efforts across all work tasks and segments of the population including evaluating the effectiveness of the MPO's public



involvement efforts and other requirements of a structurally independent MPO. In addition, updates to the MPO's Public Participation Plan (PPP) are described within this Task.

9.0 LOCAL SERVICES – This task contains MPO activities related to surtax, transportation planning and outreach services provided to MPO member governments, and activities related to the Metro Transportation Engineering & Construction Cooperative (MTECC) which seeks to understand the varied abilities of municipalities to help ensure equity in delivery of Federally funded transportation. These services are fully funded by respective MPO member governments through the execution of interlocal agreements with the Broward MPO. Ancillary activities such as accounting, recordkeeping, procurement and administrative services, including indirect costs to support the activities of the interlocal agreements, are also fully funded by respective member governments. Each interlocal agreement contains a detailed description of the services offered to the member government along with the member government's financial commitment. Federal and State legislative advocacy services are also contained in this Task. These services are fully funded through the collection of local contributions from MPO member governments.

Planning Priorities for the Broward MPO Planning Area

The Broward MPO assists Federal and State governments in managing and operating the transportation infrastructure to meet a broad range of user needs. The previous section summarized the most significant planning priorities for the Broward MPO. The level of effort is provided in more detail in the UPWP Planning Tasks listed in this document. Priority efforts will continue to be placed on coordination of non-emergency transportation systems, promoting safe and secure transportation systems and advancing complete streets, freight planning, regional planning and the MTP. The level of planning effort for the Broward MPO is driven by the long-range and operational planning needs of the various modal operating agencies and Federal requirements. The transformative changes developed in past MTPs created a paradigm shift in the efforts of the Broward MPO, particularly in the areas of funding constraints for projects identified in the MTP which led to the development of six funding programs. Additional efforts have been made to develop a non-cost constrained transit vision (with a 2100 planning horizon)



as part of the 2045 MTP update which included scenario planning. Safety, resiliency, equality and emerging mobility technologies also played a significant role in the 2045 MTP and other MPO planning efforts. Most importantly, throughout all MPO planning efforts, Federally mandated performance measures are considered and addressed.

In addition to the planning priorities of the MPO, FDOT and other local agencies have identified planning activities that they pursue in coordination with the MPO and other partners. To see the list of FDOT's planning activities, please refer to Appendix D. For other local planning efforts, refer to Appendix E.

Transportation Related Air Quality Planning Activities Anticipated in the Non-attainment Areas.

The Broward MPO is part of the Miami Urbanized Area, which is currently an air quality attainment area.

Planning tasks to be performed with funds under Title 23, U.S.C. and 49 U.S.C. §53.

All administrative, data collection/analysis and planning tasks described above (Tasks 1.0 through 7.0) will be performed to some degree with funds under Title 23, U.S.C. and 49 U.S.C. §53. Details of this funding combined with other funding sources allocated to each of the tasks are specified in the financial tables for each task in Section D.

Statement of Consolidated Planning Grant (CPG) Participation

"The FDOT and the **Broward MPO** participate in the Consolidated Grant Program (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida's FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with [23 CFR 420.109](#) and [49 U.S.C. Chapter 53](#). The FDOT is fulfilling the CPG's required 18.07% non-federal share (match) using Transportation Development Credits as permitted by [23 CFR 120\(j\)](#) and [FTA C 8100.1D](#)."



Soft Match Definition, Amount Being Matched & Indirect Cost Rate

“Soft match” is other expenses that are related to a project but will not be charged to the project. Transportation Development Credits, also known as Toll Revenue Credits or the value of third-party in-kind contributions are considered soft matches.

Section 120 of Title 23, U.S.C., permits a state to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23, (except Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. FDOT has adopted the policy to use the toll credits for Statewide and metropolitan planning funds. The “soft match” amount being utilized to match the FHWA funding in the UPWP is 81.93% of FHWA program funds. The Broward MPO will reimburse actual costs. Thus, no indirect rate will be utilized.

Soft match amounts are listed as follows:

Table 1 Soft Match

Soft Match					
FDOT uses Transportation Development Credits (Toll Credits) to fulfill the required FHWA - PL & SU and FTA - 5307 & 5305(d) non-federal share.					
Fund Type	Agency	Rate	FY 25	FY 26	
1 FHWA - PL*	FDOT	18.07%	\$ 783,882	\$ 796,923	
2 FHWA - SU*	FDOT	18.07%	\$ 1,764,438	\$ 1,874,713	
3 FTA - 5307**	FDOT	20.00%	\$ 183,397	\$ 127,647	
4 FTA - 5305(d)**	FDOT	20.00%	\$ 100,000	\$ -	
			\$ 2,831,717	\$ 2,799,283	
*FHWA - PL & SU Cash: 81.93%					
**FTA - 5307 & 5305(d) Cash: 80.00%					



Public Participation Process Used in the Development of the UPWP

Public involvement is a major activity for the Broward MPO. The approved and implemented Public Participation Plan describes these efforts in detail and includes techniques for evaluating the effectiveness of public involvement activities. Further, while particular emphasis is devoted to public outreach and involvement in all facets of transportation planning and service delivery, a major focus is to involve people who are traditionally underserved and underrepresented. For the development of the UPWP, extensive outreach was performed consistent with the above. In addition to soliciting input through the MPO Board and its committees, the MPO produced a flier which was widely distributed electronically, via social media and in the MPO newsletter. In addition, prior to the UPWP adoption, the MPO advertises through newspapers and other outlets (Sun Sentinel, Telemundo, and the South Florida Times) that the UPWP is available for review and comment. Comments received from the outreach efforts have been compiled and were addressed within the UPWP, as feasible, or if they fell outside the scope of the UPWP, they were directed to the appropriate implementing agency.

Federal Planning Factors

The Broward MPO and other responsible agencies incorporate into the planning process a variety of transportation planning factors. The 10 planning factors considered by MPOs in developing plans and programs that are reflected in the various tasks of the Broward MPO's UPWP include:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.



8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism

TASK DESCRIPTIONS		FEDERAL PLANNING FACTORS									
		1	2	3	4	5	6	7	8	9	10
1.0	MPO Administration	x	x	x	x	x	x	x	x	x	x
2.0	Data Collection and Analysis	x	x	x	x	x	x	x	x	x	x
3.0	Regional Planning	x	x	x	x	x	x	x	x	x	x
4.0	Community Planning	x	x	x	x	x	x	x	x	x	x
5.0	Transportation Improvement Program	x	x	x	x	x	x	x	x	x	x
6.0	Regional Planning Activities Transfers	x	x	x	x	x	x	x	x	x	x
7.0	Public Participation	x	x	x	x	x	x	x	x	x	x

Table 2 Federal Planning Factors

State & Federal Planning Emphasis Areas (PEAs)

The state has provided four PEAs: Safety, Equity, Resilience and Emerging Mobility. These emphasis areas, which are based on, and consistent with, the Florida Transportation Plan are considered and addressed throughout the tasks and activities within this UPWP.

Safety is the leading criteria considered when developing all MPO plans and programs, from the MTP to the Complete Streets and other Localized Initiatives Program (CSLIP) to the Complete Streets Master Plan (CSMP). The Broward MPO has adopted the “Vision Zero” performance measure target for safety. Planning funding has been assigned to safety study efforts in this UPWP. In addition, we are increasing our data collection and outreach efforts



to help measure and monitor safety issues and implement studies, programs and infrastructure improvements to improve safety for motorized and non-motorized users. The Broward MPO prioritizes safety as a standalone funding program in its 2045 MTP. The MTP Safety Program identifies high crash locations (based on 5-year countywide crash data for signalized intersections, unsignalized intersections, and corridor segments) and assigns funding for capital improvements. The Broward MPO works closely with FDOT District Four to leverage existing Highway Safety Improvement Program (HSIP) funding and MPO attributable funding for this effort.

Like safety, **Equity** is considered when developing all MPO plans and programs. In recent years, the MPO has received considerable attention from review agencies and peers for using American Community Survey (ACS) data to identify “Transportation Planning Equity Areas” and generate maps that show these areas. The identified Equity Areas and associated maps are but one of the several resources available to the MPO as it continues to include equity as a priority in the planning process. Going forward, the MPO will continue to stay abreast of developments taking place throughout the nation regarding equity in the transportation planning process and will continue to make meaningful updates to the methodology used to assess equity based on the latest best practices.

Resilience is being addressed through the MTP. By working with our partners at FDOT, the MPO has included resiliency studies along vulnerable corridors in this plan. These studies are designed to better understand the specific impacts of sea level rise and climate change on these facilities. Ultimately, the studies will identify projects to help manage or mitigate future climate impacts and maintain mobility and accessibility in the surrounding network. In addition, the MPO will continue to coordinate with partners, stakeholders, and other experts (land use, drainage, resiliency, etc.) as projects in the MTP are programmed in the TIP and move to the Project Development & Environment (PD&E) phase to ensure existing conditions (including vulnerability to sea-level rise, storm surge, flooding events, and drainage limitations) are addressed.

Finally, for **Emerging Mobility**, the Broward MPO has been considering these types of technological advancements and the changing transportation landscape for the past several years. The impacts of these new technologies on safety, vehicle ownership, road capacity, vehicle miles traveled (VMT), land-use, roadway design, future investment demands, and economic development are considered in MPO planning efforts. Our 2045 MTP recognizes the challenges related to future technologies and the degree and speed in which these technologies and vehicles will



gain widespread usage. Our MPO member governments have been introducing these ideas at meetings. The matrix in Table 3 of this section summarizes which UPWP Tasks will either directly or indirectly address the State PEAs.

Like the state, FHWA and FTA have provided eight PEAs: Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future, Equity and Justice⁴⁰ in Transportation Planning, Complete Streets, Public Involvement, Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination, Federal Land Management Agency (FLMA) Coordination, Planning and Environment Linkages (PEL), and Data in Transportation Planning. Like the state PEAs above, the MPO addresses the federal PEAs within this UPWP.

For **Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future**, the MPO continues to explore emerging mobility technologies such as electric vehicle (EV) charging infrastructure and potential locations for EV charging stations. Further, to get more vehicles off the road and promote transit, the MPO works with local partners and transit operators to develop and implement Transit Development Plans (TDPs), transit corridors, community circulator service, Mobility Hubs, Transit Oriented Developments (TODs), Park & Ride facilities, and first- and last-mile bicycle and pedestrian infrastructure. Finally, the MPO works to ensure that safety and security measures are considered to create a resilient transit system that is responsive following natural or manmade disasters.

Regarding **Equity and Justice⁴⁰ in Transportation Planning**, the MPO continues to include equity in the transportation planning process through the identification of Transportation Planning Equity Areas as described above. Identification of Equity Areas helps the MPO perform targeted outreach and assess impacts to underserved and disadvantaged communities. Some of the MPO efforts (regarding transit and non-motorized infrastructure) that should be of a direct benefit to these communities are described above for the previous PEA. Further, the MPO will continue to assess through its MTP the amount of Federal dollars being invested into historically marginalized communities.

Complete Streets is an area in which the MPO leads the way (and has been recognized for its efforts on a national level). For this UPWP cycle, the MPO will continue this tradition as part of its Complete Streets Initiative and CSMP. These initiatives incorporate innovative solutions for all road users that enhance safety, complement transit service, and provide alternative mobility options in our increasingly congested region.



For the next PEA, **Public Involvement**, the MPO has, just like Complete Streets, been recognized for many best practices. Although the pandemic presented a challenge to many agencies when it came to the utilization of traditional outreach methods, the MPO adapted well to the change in circumstances and has come out of it with some new Virtual Public Involvement tools that have allowed the agency to keep the public engaged with current projects and initiatives. Some examples include the continued use of hybrid (or partially virtual) meeting options which has resulted in a larger audience for MPO Governing Board and committee meetings, virtual panels which allows the public to engage with staff and other influential figures on a variety of relevant transportation topics (such as Vision 2100, the MPO's visioning plan), continual increases in social media engagement, and the launching of a new podcast.

When it comes to coordination with the **Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD)** and **Federal Land Management Agency (FLMA)**, STRAHNET consists of the interstate highway system and connectors providing access to military installations. While the Broward MPO planning area does not contain any military installations, these types of facilities are found within the surrounding region, and the Broward MPO regularly coordinates with FDOT as they are the designated entity that plans and maintains the Interstate highways that provide access to these military installations. Regarding the FLMA, the MPO coordinates with this entity through the Efficient Transportation Decision Making (ETDM) process as well as with park services on any transportation projects that pass through or near Federal lands (such as State Road 84 which passes through the Everglades).

When it comes to **Planning and Environment Linkages (PEL)**, the Broward MPO regularly consults with environmental regulatory agencies in its planning area to identify and limit potential negative impacts associated with any proposed projects. Based on those consultations, mitigation approaches are crafted and can include the following:

- Avoid impacts altogether.
- Minimize a proposed activity / project size or its involvement.
- Rectify the impact by repairing, rehabilitating or restoring the affected environment.
- Reduce or eliminate the impact over time by preservation and continual maintenance during the timeframe of the action.



- Compensate for environmental impacts by providing appropriate or alternative environmental resources of equivalent or greater value, on or off-site.

Finally, for **Data in Transportation Planning**, as part of Task 2.0, the MPO continues to coordinate with other local partner agencies to obtain and analyze data which helps inform decisions in many relevant areas such as freight, bicycle and pedestrian improvements, equity, performance measures, congestion management, emerging mobility technologies, and safety.

	PLANNING EMPHASIS AREAS	Task 1.0	Task 2.0	Task 3.0	Task 4.0	Task 5.0	Task 6.0	Task 7.0
State	Safety	X	X	X	X	X	X	X
	Equity	X	X	X	X	X	X	X
	Resilience	X	X	X	X	X	X	X
	Emerging Mobility	X	X	X	X	X	X	X
Federal	Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future	X	X	X	X	X	X	X
	Equity and Justice40 in Transportation Planning	X	X	X	X	X	X	X
	Complete Streets	X	X	X	X	X	X	X
	Public Involvement	X	X	X	X	X	X	X
	STRAHNET/Dept. of Defense Coordination	X	X	X	X	X	X	X
	Federal Land Management Agency Coordination	X	X	X	X	X	X	X
	Planning and Environmental Linkages	X	X	X	X	X	X	X
	Data in Transportation Planning	X	X	X	X	X	X	X

Table 3 State/Federal Planning Emphasis Areas



C. Organization & Management



Broward MPO Board and Organization

The Broward MPO is a metropolitan level policy board of local, elected officials, established under the Federal requirements of 23 U.S.C. 134 for the utilization of Federal transportation funds in the urbanized area of Broward County. The State recognizes the Broward MPO as the forum for cooperative decision-making in area-wide transportation planning and programming, and the current structure is consistent with Fixing America's Surface Transportation (FAST) Act legislation.

The Broward MPO has twenty-five (25) voting members. Nineteen (19) voting members are apportioned to the cities according to municipal district maps. The largest cities in each municipal district are the voting members and the next largest cities are the designated alternates. Five (5) members are apportioned to the County Commission, four (4) of whom also represent Broward County Transit (BCT) and other County transportation departments and one (1) of whom also represents the South Florida Regional Transportation Authority (SFRTA)/Tri-Rail. The 25th Broward MPO voting member is a Broward County School Board member. Finally, there are thirteen (13) alternate municipal members who are eligible to vote when a member(s) is(are) absent. FDOT has one (1) non-voting advisor, the Secretary of FDOT District Four. See Table 4 below for the current MPO Board governance structure. For more information on the MPO Board, and to view a list of current Board Members, please visit <https://browardmpo.org/our-board>.

Each of the voting and alternate members outlined above are parties to the Interlocal Agreement for the Creation of the Broward Metropolitan Planning Organization (Interlocal Agreement) which was effective on August 3, 1977, and amended thereafter, in part, to provide for the current membership of the Organization.



District	Municipal District Cities	Population (2020)	Voting Members	Votes
1	Coral Springs	134,394	Voting Member	1
	Tamarac	71,897	Voting Member	1
	Margate	58,712	Voting Member	1
	North Lauderdale	44,794	Voting Member	1
	Parkland	34,670	Alternate	
2	Pompano Beach	112,046	Voting Member	1
	Deerfield Beach	86,859	Voting Member	1
	Coconut Creek	57,833	Voting Member	1
	Lighthouse Point	10,486	Alternate	
	Lauderdale-By-The-Sea	6,198	Alternate	
	Hillsboro Beach	1,987	Alternate	
3	Fort Lauderdale	182,760	Voting Member	2
	Sunrise	97,335	Voting Member	1
	Plantation	91,750	Voting Member	1
	Lauderhill	74,482	Voting Member	1
	Oakland Park	44,229	Voting Member	1
	Lauderdale Lakes	35,954	Alternate	
	Wilton Manors	11,426	Alternate	
	Sea Ranch Lakes	540	Alternate	
	Lazy Lakes	33	Alternate	
4	Hollywood	153,067	Voting Member	1
	Hallandale Beach	41,217	Voting Member	1
	Dania Beach	31,723	Alternate	
5	Pembroke Pines	171,178	Voting Member	1
	Miramar	134,721	Voting Member	1
	Davie	105,691	Voting Member	1
	Weston	68,107	Voting Member	1
	Cooper City	34,401	Alternate	
	West Park	15,130	Alternate	
	Southwest Ranches	7,607	Alternate	
	Pembroke Park	6,260	Alternate	
	Broward County Commission			4
	Broward County appointee to SFRTA			1
	School Board of Broward County			1
	FDOT (non-voting member)			
	Total Voting Members			25

Table 4 MPO Governing Board Voting Members



Executive and Ad Hoc Committees

The Executive Committee is composed of several Broward MPO Board Members. This committee advises the MPO Governing Board on agenda items, current projects/initiatives, governance and policy issues, and approves agreements up to a certain amount as specified in the Broward MPO's Procurement Rules (<https://browardmpo.org/procurement/procurement-code>). For more information on the Executive Committee, and to view a list of current Executive Committee Members, please visit <https://browardmpo.org/our-committees/executive-committee>.

Temporary/ad hoc committees may be established by the MPO Governing Board Chair, in accordance with the adopted Rules of the Broward MPO, to address specific issues as needed.

Technical Advisory Committee (TAC)

The Technical Advisory Committee (TAC) is composed of planners, engineers, and other professionals. This committee advises the MPO Governing Board from a technical perspective on the decision-making process. For more information on the TAC, and to view a list of current TAC Members, please visit <https://browardmpo.org/our-committees/technical-advisory-committee>.

Citizens' Advisory Committee (CAC)

The Citizens' Advisory Committee (CAC) is composed of citizen appointments from the twenty-five (25) MPO Board voting members and appointments from service organizations and transportation interest groups. This committee provides the community perspective on recommendations to the MPO Board. For more information on the CAC, and to view a list of current CAC Members, please visit <https://browardmpo.org/our-committees/citizen-s-advisory-committee-cac>.

Transportation Disadvantaged (TD) Local Coordinating Board (LCB)



The Transportation Disadvantaged (TD) Local Coordinating Board (LCB) is composed of members and agencies representing the TD community. The LCB identifies local service needs and provides information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of transportation disadvantaged services. For more information on the LCB, and to view a list of current LCB Members, please visit <https://browardmpo.org/our-committees/transportation-disadvantaged-local-coordinating-board-lcb>.

Complete Streets Advisory Committee (CSAC)

To include all modes of transportation, the Broward MPO formed the Complete Streets Advisory Committee (CSAC) as a holistic approach to address the bicycle/pedestrian needs of the region. This multidisciplinary group is comprised of municipal and partner agency staff, representatives of non-profit groups, health industry and advocacy groups. The CSAC guides the Broward MPO's Complete Streets Initiative and serves as a forum for exchanging new ideas and projects, allowing members to showcase their individual Complete Streets efforts. For more information on the CSAC, and to view a list of current CSAC Members, please visit <https://browardmpo.org/our-committees/complete-streets-advisory-committee>.

Freight Transportation Advisory Committee (FTAC)

The Broward MPO has established a Freight Transportation Advisory Committee (FTAC) to provide a forum for an open dialogue where the freight community can gain insight into the MPO's decisions and upcoming projects, while also providing industry input to decision makers regarding freight transportation priorities and expenditures. FTAC membership is comprised of both public and private sector individuals that are directly involved in the movement, storage and distribution of freight. The members of the FTAC represent a broad spectrum of the freight community, including: warehouse owners, industrial realtors, shipping companies, trucking companies and organizations, railroads, freight forwarders, importers/exporters, truck parking, and distribution companies. For more information on the FTAC, and to view a list of current FTAC Members, please visit <https://browardmpo.org/our-committees/freight-transportation-advisory-committee-ftac>.

Other Boards and Committees



Other boards and committees the MPO remains involved with include the statewide Florida Metropolitan Planning Organization Advisory Council (MPOAC) (<https://www.fdot.gov/mpoac/home>), which serves as a forum for MPOs to provide input in statewide plans and policies affecting MPOs, the Southeast Florida Transportation Council (SEFTC) (), which serves as a regional forum for coordination and communication among the transportation agencies in Southeast Florida, and the MPO's new ad hoc Resiliency & Attainable Housing Committee, which advises and makes recommendations to the MPO Board on issues pertaining to resiliency/climate as well as attainable/affordable housing. Further, several of these organizations feature their own committees and subcommittees with which MPO staff participate. Some examples include the MPOAC's Freight Committee and SEFTC's Regional Transportation Technical Advisory Committee.

Agreements Currently in Effect

For a list of agreements currently in effect between the Broward MPO and other agencies, please see Appendix F.

Operational Procedures and Bylaws

The Broward MPO is an independent agency and as such has developed its own personnel manual, policies, rules and procurement procedures consistent with federal and state guidelines and requirements.

Rules of the Broward MPO (Bylaws) are maintained by the organization. The Rules/Bylaws spell out the vision and mission of the Broward MPO and describe the membership and duties of the MPO Governing Board and its Advisory Committees. Quorum, voting and minutes requirements are also included. In addition, the Rules/Bylaws speak to MTP, Regional Transportation Plan (RTP), UPWP and TIP update procedures and policies as well as the duties and responsibilities of the Executive Director and General Counsel. For the latest Rules/Bylaws, please visit <https://browardmpo.org/about-the-mpo/rules>. In addition to the Rules/Bylaws, the Broward MPO adopted its own Procurement Rules which spell out the various types of procurement procedures applicable to the MPO. For the latest version of the Procurement Rules, please visit <https://browardmpo.org/procurement/procurement-code>.

The MPO is also required to have a Continuity of Operations Plan (COOP). The COOP outlines the steps that are to be taken by staff in the event of a long- or short-term emergency, crisis, disaster, or other debilitating loss of



resources. In addition to ensuring the safety of MPO personnel, equipment, and records, the COOP ensures that the agency can remain functional so that it can assist with disaster response and recovery efforts (such as providing emergency funding during the washout of State Road A1A in 2012). For more information on the COOP, please visit <https://browardmpo.org/about-the-mpo>.

Lastly, the Broward MPO adopted a comprehensive Public Participation Plan (PPP) in February 2023 as is Federally required every four years. Incorporating measurement tools for evaluating the effectiveness of the Broward MPO's public involvement techniques, the Plan prescribes assertive outreach to the communities within the County. Using the PPP enables the Broward MPO to determine the success of their activities. The PPP undergoes minor modifications on an ongoing basis through 2027 when needed. Copies are available in eight regional County libraries and may be viewed on the Broward MPO website (BrowardMPO.org) under the "What We Do" tab.

Required Forms, Certifications, & Assurances

Broward MPO's planning process was reviewed at a site visit conducted by the FHWA and FTA on April 11, 2023. The certification review produced eight noteworthy practices, no corrective actions, and five recommendations. The five recommendations have been addressed or are currently in the process of being addressed through the MPO's planning efforts. Consequently, on August 31, 2023, FHWA and FTA jointly certified that the transportation planning process of the entire Miami Urbanized Area Transportation Management Area, comprised in part by the Broward MPO, substantially meets the Federal planning requirements in 23 CFR 450 Subpart C. The certification will remain in effect until August 2027. The full 2023 Certification Report can be found on our website at <https://browardmpo.org/federal-state-certifications>.

Broward MPO annually makes certifications and statements as required for every applicant under 49 U.S.C. 5323(n) for all FHWA/FTA awards. To view these documents, please refer to Appendix G.



D. Planning Tasks



Task 1.0 MPO Administration

<u>Purpose</u>		
To implement the MPO's transportation planning vision by administering the activities identified in the two-year UPWP, managing a structurally independent organization, and communicating information to and between the MPO Governing Board and its advisory committees.		
<u>Previous Work Completed</u>		
Performed various administrative functions to ensure the ongoing operation of the agency, maintained compliance with federal and state requirements, coordinated with partners, and performed activities as described in the UPWP.		
<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Provide administrative services and management of all activities and work products identified in the UPWP.• Legal review of all agenda items and contracts. Carryover activity.• Manage the day-to-day activities of the MPO, ensuring proper staffing, technical resources, and office infrastructure are available to complete UPWP activities.• Develop and improve the internal operations of the MPO to meet the demands of its mission while supporting the MPO's planning efforts, including the State and Federal PEAs, and the changing transportation/economic environment.• Conduct procurement activities in accordance with applicable Federal and State laws and the MPO's Procurement Rules.	<ul style="list-style-type: none">• General management of staff and work products as shown in UPWP.	<ul style="list-style-type: none">• Monthly through June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Provide opportunities for staff to travel to conferences, meetings, and other business functions to stay abreast of developments within the industry as well as best practices.		
<ul style="list-style-type: none">• Revisit and update the MPO's vision, mission, strategic business plan and organizational structure, engaging the MPO Board and staff through forums, meetings, retreats, trainings, etc. Carryover activity.	<ul style="list-style-type: none">• Maintain and update the MPO Strategic Business Plan.• Conduct staff and management retreats to review and update the organizational structure, evaluation process and address agency growth.	<ul style="list-style-type: none">• Jan 2025 & 2026• Quarterly FY 2025 & FY 2026
<ul style="list-style-type: none">• Maintain and update office infrastructure, furniture, equipment and IT infrastructure including secured file server, digital storage, employee workstations, telephone, software packages, and Board Room technology/equipment. Carryover activity.• Purchase/rent any equipment necessary to carry out Public Involvement Activities including venue rentals and procurement and maintenance of fleet vehicle(s).	<ul style="list-style-type: none">• Maintain and update office IT architecture, hybrid local/cloud server storage, telephone, copiers, software, employee workstations, hosted e-mail services, and Board Room technology/equipment.	<ul style="list-style-type: none">• Monthly through June 2026
<ul style="list-style-type: none">• Complete State Certification reviews and address corrective actions and recommendations.	<ul style="list-style-type: none">• Complete annual State Certification Review.	<ul style="list-style-type: none">• Feb 2025 & 2026
<ul style="list-style-type: none">• Maintain and process amendments to the UPWP, coordinate with regional partners and incorporate all applicable Federal and State requirements, rules and procedures.• Develop the next UPWP and submit draft documents to review agencies. Incorporate agency comments and submit final document to FHWA and FTA for approval.	<ul style="list-style-type: none">• Maintain, amend and modify the UPWP.• Develop FY 27-28 UPWP.	<ul style="list-style-type: none">• Monthly through June 2026• May 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Update the MPO's Interlocal Agreement, grant and Joint Participation Agreements. Prepare and submit financial reports, billings, and progress reports per existing agreements.	<ul style="list-style-type: none">Maintain and update agreements, insurances and JPAs.Create monthly progress reports, financial status reports, and monthly invoices.	<ul style="list-style-type: none">Annually through June 2026Monthly through June 2026
<ul style="list-style-type: none">Conduct annual Audit.Assist in any audits conducted by others on the MPO.	<ul style="list-style-type: none">Complete annual Audit.	<ul style="list-style-type: none">Jan 2025 & 2026
<ul style="list-style-type: none">Maintain and conduct regular tests of the MPO's Continuity of Operation Plan (COOP). Update related operational documents as needed.	<ul style="list-style-type: none">Conduct annual dry run of COOP. Update COOP and related operational documentation accordingly.	<ul style="list-style-type: none">May 2025 & 2026
<ul style="list-style-type: none">Schedule meetings, prepare material (agendas, backup material, minutes, reports, etc.) and maintain active membership for all MPO Board and committees (Board of Directors, Executive Committee, TAC, CAC, LCB, CSAC, FTAC, MPOAC Freight Committee, SEFTC, RTTAC) and the Resiliency and Affordable Housing Ad Hoc Committee.	<ul style="list-style-type: none">Prepare meeting materials and minutes for all MPO Board and committees.Maintain active memberships.	<ul style="list-style-type: none">Monthly through June 2026Monthly through June 2026

Responsible agencies: Broward Metropolitan Planning Organization in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.



Task 1.0				
Estimated Budget Detail for FY 25				
Budget Category and Description	FHWA		FTA	Total
	PL	SU	5305(d) G2167	
A. Personnel Services				
Salary & Fringe	766,677	2,072,866		2,839,543
Subtotal:	766,677	2,072,866	-	2,839,543
B. Consultant Services				
Advancing Strategic Initiatives	-	-	375,000	375,000
Legal Consultant	175,000	-	25,000	200,000
IT Consultant	245,000	-		245,000
Subtotal:	420,000	-	400,000	820,000
C. Travel				
Travel, Training & Mileage		120,000		120,000
Subtotal:	-	120,000	-	120,000
D. Other Direct Expenses				
Occupancy		777,879		777,879
Operations and Maintenance		544,980		544,980
Furniture and Equipment > \$1,000		7,000		7,000
Furniture and Equipment > \$5,000		-		-
Server Room Switch Replacement		15,000		15,000
Conference Room Monitors		75,000		75,000
MPO Fleet Vehicle (Lease)		35,000		35,000
Computer Replacement - Towers		15,000		15,000
Subtotal:	-	1,469,859	-	1,469,859
Total:	1,186,677	3,662,725	400,000	5,249,402



Task 1.0				
Estimated Budget Detail for FY 26				
Budget Category and Description	FHWA		FTA	Total
	PL	SU	5305(d) G2167	
A. Personnel Services				
Salary & Fringe	916,929	2,139,502		3,056,431
Subtotal:	916,929	2,139,502	-	3,056,431
B. Consultant Services				
Advancing Strategic Initiatives (Carryover)	-	375,000		375,000
Legal Consultant	200,000	-		200,000
IT Consultant	220,000	-		220,000
Subtotal:	420,000	375,000	-	795,000
C. Travel				
Travel, Training & Mileage		112,000		112,000
Subtotal:	-	112,000	-	112,000
D. Other Direct Expenses				
Occupancy		797,879		797,879
Operations and Maintenance		532,572		532,572
Furniture and Equipment > \$1,000		7,000		7,000
Furniture and Equipment > \$5,000		6,047		6,047
Server Room Switch Replacement		-		-
Conference Room Monitors		-		-
MPO Fleet Vehicle (Lease)		35,000		35,000
Computer Replacement - Towers		-		-
Subtotal:	-	1,378,498	-	1,378,498
Total:	1,336,929	4,005,000	-	5,341,929



Task 1.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
Advancing Strategic Initiatives	Consultant support will be provided on an as-needed basis via MPO-approved task work orders. Some examples of task work orders might include updates to the MPO's Strategic Business Plan, policies, procedures, staff and Board training.
Legal Consultant	Legal services provided to the MPO include attendance of the MPO's General Counsel at all MPO Board meetings and other meetings as required, the drafting of agreements, legal review of documents, support with personnel issues, and other legal activities as necessary to support the agency.
IT Consultant	IT Managed services provided by consultant. Includes 24/7 IT help desk support for staff, server management, network management, and cloud backup management.
C. Travel	
Travel, Training & Mileage	Employee and MPO Board Member travel on Broward MPO business including training, conferences, seminars, MPOAC meetings, etc. outside the local area, and mileage inside the local area.
D. Other Direct Expenses	
Occupancy	Monthly rent, common area maintenance and electrical costs for Broward MPO office and Board Room facilities, and liability and property insurances.



Task 1.0 Budget Category Description Detail	
Operations and Maintenance	<p>Agency ongoing operational costs: legal, administrative services, bank fees, annual financial audit, employee training, agency memberships to various business, technical and professional organizations and/or periodicals, IT managed services, telephone, internet and ethernet related services, office supplies, postage and shipping, professional printing, equipment and software maintenance, broadcasting services, social media, website hosting and maintenance, translation services, transcription services, newspaper meeting notices, legal ads, employee position postings, sponsorships, office furniture, etc.</p> <p>The MPO utilizes the following rentals/leases: Konica Minolta Copiers (2), Pitney Bowes DM100 Mailing System (1), AT&T Router (1), RingCentral phones (31) and RingCentral conference phones (2).</p>
Furniture and Equipment > \$1,000	Includes mostly IT items such as replacement monitors for the Board Room, spare laptops, additional peripherals, other IT equipment reserves, and office furniture.
Furniture and Equipment > \$5,000	Includes more expensive furniture and equipment purchases such as a new modeling machine to run FDOT modeling software. This machine has reached the end of its useful life and must be replaced per FDOT specifications.
Server Room Switch Replacement	Replacement of network switches in the server room that have reached their end of life cycle.
Conference Room Monitors	Interactive touchscreen monitors for MPO conference rooms with collaborative features such as video conferencing and digital whiteboards.
MPO Fleet Vehicle (Lease)	Lease and maintenance expenses for MPO fleet vehicle(s).
Computer Replacement - Towers	Replacement of desktop computers (towers) for power users who utilize GIS, graphic design software, etc.; shared workstation computers; and conference room laptops.



Task 2.0 Data Collection & Analysis

<u>Purpose</u>		
To maintain on-going data collection programs, to monitor current and historic operational characteristics of the transportation network, to address performance measure requirements and to analyze the impacts of changing land use, transportation, and other conditions.		
<u>Previous Work Completed</u>		
Collected traffic, bicycle and pedestrian count data. Developed county-wide program to collect bicycle and pedestrian counts, procured big data and Congestion Management Process (CMP) data software, completed Roadway Level of Service Analysis Report, and adopted performance measure targets to satisfy federal requirements. In close coordination with FDOT, updated the Urban Area Boundary for Broward based on the latest data from the 2020 Census.		
<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Coordinate with FDOT to obtain all required data to support the federally required performance measures; support the state PEAs, CMP, and regional planning efforts (including staff time to manage shared funding efforts detailed in Task 6.0); and implement performance-based planning efforts such as the MTP, Corridor Studies, Freight Studies, Complete Streets efforts, Resiliency Studies, etc.• Produce an annual Performance Measures Report documenting trends in transportation system performance and the MPO's progress in meeting FAST Act targets, including reporting Performance Measures using a dashboard on the Broward MPO's website to ensure public access.	<ul style="list-style-type: none">• Adopt targets related to MAP-21, FAST Act and MPO goals on an annual basis for Safety, TAM, and Transit Safety performance measures.• Produce Annual State of the System Report to track and report on the progress of performance measures (including FTA) such as TAM.	<ul style="list-style-type: none">• Nov 2024 & 2025• Apr 2025 & 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Coordinate with Broward County Transit (BCT) in setting Transit Asset Management (TAM) targets and Transit Safety targets based on the Public Transit Agency Safety Plan as required by Federal law.• Monitor, prepare, and update performance measures and standards for transit usage, transit facilities, and passenger amenities. Coordinate transit performance measures with transit properties and address the challenges and opportunities regarding emerging mobility.		
<ul style="list-style-type: none">• Collect traffic, bicycle and pedestrian counts to support planning efforts. Carryover activity.	<ul style="list-style-type: none">• Collect traffic, bike, and pedestrian counts to support MPO programs and Performance Measures.	<ul style="list-style-type: none">• May 2025 & 2026
<ul style="list-style-type: none">• Maintain and update the roadway functional classifications and jurisdictional assignments in cooperation with FDOT and FHWA.• Perform roadway level of service analyses using acceptable techniques, including the latest Highway Capacity Manual, FDOT Quality/Level of Service Handbook and the current Highway Safety Manual.	<ul style="list-style-type: none">• Update roadway functional classifications and boundary maps and obtain approval from FHWA.• Complete annual updates of the Roadway Level of Service Analysis Report.	<ul style="list-style-type: none">• May 2026• May 2025 & 2026
<ul style="list-style-type: none">• Obtain traffic crash data (including bike and pedestrian crash data) from FDOT.• Identify locations with high numbers of traffic crashes (including bike and pedestrian crashes) for safety improvements working with FDOT (State and Critical County Roads), Broward County (other county roads) and municipalities (major collectors).	<ul style="list-style-type: none">• Collect, list and map high crash locations, for all modes, along County and City roads using available traffic crash data.• Monitor emerging mobility vehicle technologies and	<ul style="list-style-type: none">• June 2026• Monthly through June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Explore emerging mobility and the use of vehicle technologies and smart traffic control devices which can reduce potential crash incidences and improve safety.• Maintain traffic, transit and highway data, including traffic crash information, in a GIS environment.	participate in efforts to promote the use of these technologies.	
<ul style="list-style-type: none">• Coordinate with FDOT (Safety, Statistics and Transportation System Management and Operations [TSM&O] Offices), Broward County Traffic Engineering Division and local governments on data collection efforts.• Coordinate with BCT and SFRTA to obtain all relevant transit related data and analyze ridership data for localized areas, corridors, or sub-regions leading to the planning and execution of projects that increase transportation choices and enhance system connectivity.• Update and maintain GIS software for transportation planning data collection.• Obtain and analyze Census data for demographic changes that impact traffic operations, demand for transportation services and traffic projections.	<ul style="list-style-type: none">• Collect and integrate transit, Origin/Destination, household and other data into planning projects and share data with other agencies.	<ul style="list-style-type: none">• June 2026
<ul style="list-style-type: none">• Review traffic studies and evaluate proposed amendments to the Broward County Trafficways Plan and Land Use Plan using the travel demand model.	<ul style="list-style-type: none">• Evaluate amendments to County Trafficways Plan and Land Use Plan that assure corridor protection and support the goals of the Broward MPO's MTP.	<ul style="list-style-type: none">• As needed through June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Evaluate proposed capacity improvement projects using Efficient Transportation Decision-Making (ETDM) planning screen.	<ul style="list-style-type: none">In accordance with FDOT guidance, annually identify off-system project(s), coordinate with FDOT District Four, and develop project summary for submission to the ETDM system.	<ul style="list-style-type: none">Annually June 2025 and 2026
<ul style="list-style-type: none">Create dashboard to measure progress of the Safety Action Plan being developed (see Task 4.0) as part of the Safe Streets and Roads for All (SS4A) Grant. The dashboard will be utilized to ensure ongoing transparency with the public and stakeholders.	<ul style="list-style-type: none">Complete development of Safety Action Plan dashboard.	<ul style="list-style-type: none">June 2025

Responsible agencies: Broward Metropolitan Planning Organization in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.



Task 2.0 Estimated Budget Detail for FY 25			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	171,260	440,384	611,644
Subtotal:	171,260	440,384	611,644
B. Consultant Services			
Performance Measures Data	-	16,500	16,500
Multimodal Data Collection	-	139,500	139,500
Bike/Ped Counts Support	-	10,000	10,000
Safe Streets for All Dashboard	50,000	-	50,000
Cellphone Data Collection	100,000	-	100,000
Subtotal:	150,000	166,000	316,000
Total:	321,260	606,384	927,644



Task 2.0 Estimated Budget Detail for FY 26			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	207,128	461,028	668,156
Subtotal:	207,128	461,028	668,156
B. Consultant Services			
Performance Measures Data	-	16,500	16,500
Multimodal Data Collection	-	120,310	120,310
Bike/Ped Counts Support	-	-	-
Safe Streets for All Dashboard	-	-	-
Cellphone Data Collection	50,000	-	50,000
Subtotal:	50,000	136,810	186,810
Total:	257,128	597,838	854,966



Task 2.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
Performance Measures Data	Annual subscription for data visualization platform to host the MPO's Performance Measures Dashboard and annually update progress toward performance measure targets. In addition, the platform will assist with the following steps with regard to CMP: developing multimodal performance measures, collecting data / monitoring system performance, analyzing congestion problems and needs, identifying and assessing CMP strategies, programing and implementing CMP strategies, and evaluating strategy effectiveness.
Multimodal Data Collection	Consultant will collect bike/ped and traffic counts at the direction of MPO staff.
Bike/Ped Counts Support	Bike and pedestrain data will be collected as a part of the performance measures to gauge the MPO investment and non-motorized facilities. Data will be a part of database that the MPO is creating to match the automobile data. Some of the data collected will be part of the Transportation Investment Generating Economic Recovery (TIGER) Grant agreement to monitor the FHWA investment.
Safe Streets for All Dashboard	Consultant to assist staff with the creation of a SS4A Safety Action Plan dashboard that must include, at a minimum, annual reporting that is public and accessible on progress toward reducing roadway fatalities and serious injuries, and public posting of the Action Plan online.
Cellphone Data Collection	Annual subscription for cellphone data that geolocates travel patterns and conducts origin/destination analysis. The data will increase the accuracy of validation for the traffic model and provide a greater level of detail than current data sources for long-range planning and short-term project selection and concept development.



Task 3.0 Regional Planning

<u>Purpose</u>		
To maintain, update and implement the 2045 MTP; develop the 2050 MTP, a tri-MPO/Miami Urbanized Area 2050 Regional Transportation Plan (RTP), and a housing coordination plan; and conduct ongoing freight coordination through the FTAC, MPOAC Freight Committee, and out partners.		
<u>Previous Work Completed</u>		
Managed the 2045 RTP update in coordination with the Palm Beach and Miami-Dade MPOs, adopted a 2045 MTP which included all Federally mandated performance measures, and developed and submitted a BUILD Grant application in coordination with Port Everglades. Amended and modified 2045 MTP in accordance with Federal guidelines. Completed a Congestion Management Process (CMP). Developed socio-economic data inputs for the development of the SERPM9 Model used in the 2050 MTP.		
<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Develop the 2050 Metropolitan Transportation Plan including revenue forecasting, SERPM Model, public participation, needs assessment, Cost Feasible Plan, draft 2050 MTP, and final 2050 MTP adoption by December 2024. Carryover activity.• Update, maintain, and implement the 2045 MTP. This includes, but is not limited to, updates to the allocation of federal and state funding for cost feasible transportation projects which are identified using a transportation model (SERPM).• Update the Transportation Planning Equity Assessment based on new Census data and best practices and continue to utilize the Assessment to identify geographic areas where traditionally underrepresented populations are located and consider the	<ul style="list-style-type: none">• MTP Public Participation and education.• Draft 2050 MTP.• 2050 MTP adoption.• Process amendments for the 2050 MTP.• Complete update to the Transportation Planning Equity Assessment.• Update Performance Measures criteria.	<ul style="list-style-type: none">• Monthly through 2026• Nov 2024• Dec 2024• Annually 2025 and 2026• June 2025 and 2026• Annually as needed



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<p>comparative impacts of proposed transportation projects on those populations.</p> <ul style="list-style-type: none">• Update MTP performance measures criteria based on new regulations and timelines/targets. Incorporate performance-based planning and programming toward the achievement of transportation system performance outcomes.• Advance the recommendations of climate change/resilience project efforts including transportation policy, planning and prioritization; rehabilitation or reconstruction of existing facilities in high-risk areas; new facilities in new rights-of-way in high-risk areas; system operations; and system maintenance.• Update the Congestion Management Process. Maintain the CMP to identify strategies that manage congestion; improve safety, mobility, and connectivity; and increase multi-modal transportation options. Advance the projects/countermeasures developed in the Congestion Management Process for further study and project implementation.• Develop the MPO's Housing Coordination Plan based on the foundation set in the 2050 MTP's Housing Element. Establish BMPO's Housing Coordination vision, identify programming objectives, and develop housing coordination and implementation strategy.	<ul style="list-style-type: none">• Advance climate change/resilience project recommendations.• Update CMP.• Advance CMP projects into the MTP or TIP.• Develop Housing Coordination Plan.	<ul style="list-style-type: none">• Monthly as needed• Dec 2024• Annually 2025 and 2026• June 2025
<ul style="list-style-type: none">• Continue to work towards the implementation of the Fare Interoperability and Mobile Ticketing Project for regional fare collection infrastructure and develop with regional partners a universal fare and transfer policy and plan.	<ul style="list-style-type: none">• Administer the FTA grant to implement the Fare Interoperability and Mobile	<ul style="list-style-type: none">• Through June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
	Ticketing Project for regional fare collection infrastructure.	
<ul style="list-style-type: none">• Coordinate with Miami-Dade TPO, Palm Beach TPA, FDOT, and other regional agencies on updates and amendments to the RTP in support of a regional transportation planning and public involvement process, enhance the integration of local and regional transportation planning and ensure multi-jurisdictional coordination for the Miami Urbanized Area. This includes the SERPM transportation model development and maintenance shared funding efforts detailed in Task 6.0.• Coordinate with Palm Beach and Miami-Dade MPOs on regional Performance Measures, emerging mobility, and resilience.	<ul style="list-style-type: none">• Coordinate with and provide administrative support to the SEFTC and its technical committee and subcommittees as they conduct regional transportation planning activities.• Coordinate with regional planning partners.	<ul style="list-style-type: none">• Monthly through June 2026• As needed through June 2026
<ul style="list-style-type: none">• Ensure the safe and efficient movement of goods, considering all freight transportation modes including trucking, rail, waterborne, air and pipeline and including the inter-jurisdictional coordination and cooperation between the freight industry and Broward's Seaport and Airports.• Coordinate with neighboring MPOs and the FDOT on regional freight issues including the impacts of emerging mobility on the industry, the development and monitoring of performance measures, etc.• Coordinate with agencies and municipalities on new and data collection efforts and plans and studies affecting the Port and Airports and Port and Airport efforts affecting local partners.	<ul style="list-style-type: none">• Participate with FDOT, SFRTA, the Airport and the Port in the development of a series of reports outlining freight issues germane to Broward County and Southeast Florida and outline future approach for consideration into the MPO planning process.• Provide support for the MPO's FTAC and the MPOAC Statewide Freight Committee.	<ul style="list-style-type: none">• Monthly through June 2026• Monthly through June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Participate in the update and implementation of the Florida Transportation Plan (FTP) as well as planning and implementation effort for the Strategic Intermodal System (SIS).• Provide support services to the MPO's FTAC and the MPOAC Freight Committee including the annual Freight Priorities Program.		
<ul style="list-style-type: none">• Resiliency Studies – Conduct resiliency studies for corridors identified in the MTP to evaluate impacts and develop mitigation measures and other recommended improvements. Updates to the Resiliency Framework will be made as needed.	<ul style="list-style-type: none">• Resiliency Corridor Plan(s) for MTP Resiliency Project(s).	<ul style="list-style-type: none">• June 2026
<ul style="list-style-type: none">• Develop concept for analytics platform that facilitates identification of correctible crash patterns using a diverse range of data sources including near miss events that provide greater insight into driver behavior and inform proactive safety countermeasure implementation. Develop plan for further developing and implementing the platform, potentially to address issues beyond safety.	<ul style="list-style-type: none">• Development of Digital Twin and associated work products.	<ul style="list-style-type: none">• June 2026

Responsible agencies: Broward Metropolitan Planning Organization in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.



Task 3.0 Estimated Budget Detail for FY 25				
Budget Category and Description	FHWA		FTA	Total
	PL	SU	5307	
A. Personnel Services				
Salary & Fringe	159,525	431,307	43,000	633,832
Subtotal:	159,525	431,307	43,000	633,832
B. Consultant Services				
2050 Metropolitan Transportation Plan	-	310,000		310,000
MTP Follow up Housing Plan	100,000	-		100,000
MPOAC Freight Committee Support	-	85,000		85,000
Regional Digital Twin	350,000	-		350,000
Regional Resiliency Improvement Plan	-	200,000		200,000
Subtotal:	450,000	595,000	-	1,045,000
Total:	609,525	1,026,307	43,000	1,678,832



Task 3.0			
Estimated Budget Detail for FY 26			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	196,008	436,276	632,284
Subtotal:	196,008	436,276	632,284
B. Consultant Services			
2050 Metropolitan Transportation Plan	-	-	-
MTP Follow up Housing Plan	-	100,000	100,000
MPOAC Freight Committee Support	-	90,000	90,000
Regional Digital Twin	350,000	-	350,000
Regional Resiliency Improvement Plan	-	300,000	300,000
Subtotal:	350,000	490,000	840,000
Total:	546,008	926,276	1,472,284



Task 3.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
2050 Metropolitan Transportation Plan	Develop, maintain, and update (every five years) the Broward MPO's 25-year MTP. This includes, but is not limited to, updates to the allocation of federal and state funding for cost feasible transportation projects over the next 25 years to address Broward's future growth and transportation needs which are identified using a transportation model (SERPM) and includes a five-year update of the RTP between the Miami-Dade TPO, Broward MPO, and Palm Beach TPA.
MTP Follow up Housing Plan	Consultant will assist MPO staff with the 2050 MTP's housing emphasis area by examining housing transportation policies and developing a coordination framework with housing partners.
MPOAC Freight Committee Support	Support for MPOAC Statewide Freight Committee.
Regional Digital Twin	Consultant assistance to develop SMART METRO, an innovative transportation modeling platform that will use artificial intelligence technology to create a regional digital twin that integrates data and models for effective transportation solutions.
Regional Resiliency Improvement Plan	Consultant assistance to develop the Regional Resiliency Improvement Plan ("PROTECT Broward"), which includes hazard identification, vulnerability and criticality assessment, risk-based assessment, and an action plan.



Task 4.0 Community Planning

<u>Purpose</u>
To implement a comprehensive approach to developing and implementing a transit and Complete Streets system throughout Broward while creating livable communities.
<u>Previous Work Completed:</u>
Evaluated and selected projects and programmed funding for the Complete Streets and Localized Initiatives Program (CSLIP), launched the Mobility Hubs Program, hosted in-person and virtual trainings (such as the Safe Streets Summit) and community engagement events. Continued to implement Complete Streets projects inclusive of all elements. Participated in regional transit planning and station development. Continued to provide support for the Local Coordinating Board (LCB) for the Transportation Disadvantaged. Provided grant and intergovernmental support and assistance to MPO Board member governments.

<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Advance Complete Streets projects identified in the 2050 MTP and ensure coordination with implementing agencies to program, fund, and monitor implementation through the MMPL and TIP.	<ul style="list-style-type: none">Advance Complete Streets projects to implementation.	<ul style="list-style-type: none">Ongoing through June 2026
<ul style="list-style-type: none">Provide education opportunities and technical assistance to municipalities on implementing Complete Streets and provide Walking Audits , Safe Streets Summit annual training and workshops, and other training opportunities.Continue working with FDOT and partner agencies to connect the transportation system through the implementation of bicycle and pedestrian improvements, including all Complete Streets Elements such as crosswalks and lighting and considering resiliency issues.	<ul style="list-style-type: none">Conduct Complete Streets implementation activities such as training, Walking Audits, Safe Streets Summit and updates to the Bicycle Suitability Map.Monitor the implementation of Complete Streets projects.	<ul style="list-style-type: none">Monthly through June 2026Daily through



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Manage, promote and update Complete Streets technical resources.• Continue to coordinate and exchange information on Complete Streets efforts with local partners through the CSAC.	<ul style="list-style-type: none">• Prepare for and conduct CSAC meetings every quarter.	<ul style="list-style-type: none">• June 2026• Quarterly through June 2026
<ul style="list-style-type: none">• Monitor projects implemented as part of the 2016 TIGER Grant. The continued monitoring of these projects is required under the TIGER grant agreement.	<ul style="list-style-type: none">• Continue monitoring projects from the 2016 TIGER Grant.	<ul style="list-style-type: none">• Monthly through June 2026
<ul style="list-style-type: none">• Manage and implement the Mobility Hubs Program annual cycle including evaluating, ranking and programming funding for transit hub infrastructure projects. Carryover activity.• Provide subrecipient monitoring for FTA 5307 funded projects including, planning, project development, cost estimating, FTA application, project design and construction monitoring and processing funding reimbursements in accordance with FTA regulations. Carryover activity.• Work with municipalities and transit operators to develop and implement Transportation Development Plans (TDP), transit corridors, community circulator service, and emerging transportation options.• Manage MPO user accounts and regularly submit through the FTA's Transit Award Management System (TrAMS) required FTA documentation such as Milestone Progress Reports and Federal Financial Reports.	<ul style="list-style-type: none">• Complete Annual Mobility Hubs Application Cycle ranking.• Monitor all subrecipients of FTA 5307 funding including all activities.• Review and assist with TDP development with SFRTA and BCT.• Manage TrAMS and FTA-required documentation.	<ul style="list-style-type: none">• June in 2025 and 2026• Monthly through June 2026• Monthly through June 2026• Quarterly through 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Update, manage and implement CSLIP, including Safe Routes to Schools and Transportation Alternatives, coordinating with FDOT and local municipalities.	<ul style="list-style-type: none">Update CSLIP consistent with the direction in the 2050 MTP.Complete annual cycles of CSLIP.	<ul style="list-style-type: none">June 2025April 2025 & 2026
<ul style="list-style-type: none">Coordinate with FDOT, Broward County and local governments in the development and implementation of advanced traffic management systems and TSM&O options for congested corridors.	<ul style="list-style-type: none">Review TSM&O plans for consistency as necessary.	<ul style="list-style-type: none">As required
<ul style="list-style-type: none">Conduct required activities as specified in the Transportation Disadvantaged grant agreement with the CTD (including the review and update of the TDSP and other relevant documents, the selection and evaluation of the CTC, and participation in CTD-sponsored trainings).	<ul style="list-style-type: none">Enter into a TD grant agreement with the CTD on an annual basis and complete all required tasks.Facilitate Local Coordinating Board (LCB) meetings.Attend annual required training.	<ul style="list-style-type: none">Jun 2025 & 2026Quarterly through June 2026Annually through June 2026
<ul style="list-style-type: none">Support local planning efforts by local partners such as transportation masterplans, safety studies, feasibility studies, corridor studies, subarea plans, origin-and-destination studies, traffic, transit, bicycle, pedestrian circulation studies, etc.	<ul style="list-style-type: none">Provide support for local transportation masterplans and other planning efforts.	<ul style="list-style-type: none">Ongoing through June 2026
<ul style="list-style-type: none">Ensure compliance with principles of EJ and Title VI by updating and maintaining all Title VI, Limited English Proficiency (LEP) and Disadvantaged Business Enterprise (DBE) required documents and	<ul style="list-style-type: none">Update the DBE Program and Goal, Title VI Program, and LEP.	<ul style="list-style-type: none">June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
through an annual Title VI and EJ review of MPO plans and programs. Complete DBE required reporting and documentation.		
<ul style="list-style-type: none">• Explore the use of emerging mobility technologies and smart traffic control devices, including electric vehicle charging/refueling stations, which can help reduce potential crash incidences and promote a transition to clean energy.• Consider the impacts of various forms of emerging mobility technologies on safety and congestion.• Coordinate and facilitate with member governments to develop master plan to increase connectivity of EV infrastructure in the region.	<ul style="list-style-type: none">• Monitor emerging mobility technologies and participate in efforts to promote the use of these technologies.• Develop EV Master Plan.	<ul style="list-style-type: none">• Monthly through June 2026• June 2026
<ul style="list-style-type: none">• Monitor federal and state legislation to identify bills that impact local transportation funding.• Monitor and provide a monthly listing of transportation grant opportunities to interested parties.• Provide regional coordination and prepare grant applications to secure funding for transportation projects and programs.	<ul style="list-style-type: none">• Analyze transportation bills/legislation and apply for grant opportunities when feasible to remain competitive with other urban areas throughout the county.	<ul style="list-style-type: none">• Monthly through June 2026
<ul style="list-style-type: none">• Safety, Resiliency, and Off-System LAP Project Development – Conduct planning and conceptual/pre-design project development studies on MTP safety, resiliency, and high-priority projects to advance and prepare these projects for design and construction by the MPO’s implementing partners. These studies will build upon previous planning and refine specific transportation needs or deficiencies, develop a specific locally supported package of improvements, secure public and stakeholder input and support, and prepare plans with recommended improvements and associated planning-level cost estimates. The project development team will lead efforts to monitor projects through	<ul style="list-style-type: none">• Project concept development plans and planning-level cost estimates for safety projects for submittal to implementing partners.• Project concept development plans and planning-level cost estimates for resiliency projects for submittal to implementing partners.	<ul style="list-style-type: none">• June 2026• June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
their lifecycle (i.e., planning through construction) including monitoring public support, funding, development of regular reports, and risk management.	<ul style="list-style-type: none">• Project concept development plans and planning-level cost estimates for high-priority off-system projects for submittal to implementing partners.	<ul style="list-style-type: none">• June 2026
<ul style="list-style-type: none">• Develop concept for analytics platform that facilitates identification of correctable crash patterns using a diverse range of data sources including near miss events that provide greater insight into driver behavior and inform proactive safety countermeasure implementation. Develop plan for further developing and implementing the platform, potentially to address issues beyond safety.	<ul style="list-style-type: none">• Complete Pilot Concept, Deployment Plan, and summary report.	<ul style="list-style-type: none">• June 2026
<ul style="list-style-type: none">• Through the SS4A Grant, develop a Safety Action Plan that provides a comprehensive approach to reduce severe injuries and traffic fatalities to zero. This effort will continue beyond the current UPWP/budget period and additional SS4A activities in support of the Safety Action Plan will be added during the development of the next UPWP.	<ul style="list-style-type: none">• Develop technical reports for each task under the SS4A Grant.• Complete Safety Action Plan document.	<ul style="list-style-type: none">• Ongoing thru June 2024• Ongoing thru Nov 2025
<ul style="list-style-type: none">• Develop the Regional Resiliency Improvement Plan (“PROTECT Broward”), which includes hazard identification, vulnerability and criticality assessment, risk-based assessment, and action plan.	<ul style="list-style-type: none">• Development of the Resiliency Improvement Plan (RIP).	<ul style="list-style-type: none">• June 2026
<ul style="list-style-type: none">• Continue to develop and support the Transportation Management Association (TMA) - Commute Broward to advance the multimodal goals of the MPO. Promote the TMA and its activities with local/regional planning partners, businesses, and the public and ensure consistency with the MPO’s planning efforts.	<ul style="list-style-type: none">• Provide support to the TMA.	<ul style="list-style-type: none">• Ongoing through June 2026



Responsible agencies: BMPO in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.

Task 4.0 Estimated Budget Detail for FY 25								
Budget Category and Description	FHWA			FTA	FRA	HUD	State	Total
	PL	SU	SS4A	5307	FRA	HUD	CTD	
A. Personnel Services								
Salary & Fringe	297,618	765,304	280,000	540,587	200,000	100,000	63,673	2,247,182
Subtotal:	297,618	765,304	280,000	540,587	200,000	100,000	63,673	2,247,182
B. Consultant Services								
Grant Application Development	-	200,000						200,000
Off-System LAP Project Development	450,000	-						450,000
Transportation Demand Mgt.	100,000	-						100,000
General Planning Support	125,000	-						125,000
Title VI/LEP & DBE Program	-	-						-
Complete Streets Event Support	-	125,000						125,000
17th Street Hub	-	-		150,000				150,000
Transportation Masterplans	150,000	-						150,000
Safe Streets for All	-	-	2,680,000					2,680,000
Subtotal:	825,000	325,000	2,680,000	150,000	-	-	-	3,980,000
Total:	1,122,618	1,090,304	2,960,000	690,587	200,000	100,000	63,673	6,227,182



Task 4.0								
Estimated Budget Detail for FY 26								
Budget Category and Description	FHWA			FTA	HUD	FRA	State	Total
	PL	SU	SS4A	5307	HUD	FRA	CTD	
A. Personnel Services								
Salary & Fringe	464,562	1,034,025	70,000	510,587	100,000	200,000	63,673	2,442,847
Subtotal:	464,562	1,034,025	70,000	510,587	100,000	200,000	63,673	2,442,847
B. Consultant Services								
Grant Application Development	-	150,000						150,000
Off-System LAP Project Developmen	300,000	-						300,000
Transportation Demand Mgt.	50,000	-						50,000
Complete Streets Support	125,000	-						125,000
Title VI/LEP & DBE Program	-	70,000						70,000
Complete Streets Event Support	-	100,000						100,000
17th Street Hub	-	-		-				-
Transportation Masterplans	150,000	-						150,000
Safe Streets for All	-	-	820,000					820,000
Subtotal:	625,000	320,000	820,000	-	-	-	-	1,765,000
Total:	1,089,562	1,354,025	890,000	510,587	100,000	200,000	63,673	4,207,847



Task 4.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
Grant Application Development	Consultants will provide assistance in writing and developing grant applications (such as Rebuilding American Infrastructure with Sustainability and Equity grants).
Off-System LAP Project Development	Consultant assistance for planning and conceptual/pre-design project development studies on high-priority MTP projects to advance and prepare these projects for design and construction by the MPO's implementing partners. These studies will build upon previous planning and refine specific transportation needs or deficiencies, develop a specific locally supported package of improvements, secure public and stakeholder input and support, and prepare plans with recommended improvements and associated planning-level cost estimates. The project development team will lead efforts to monitor projects through their lifecycle (i.e., planning through construction) including monitoring public support, funding, development of regular reports, and risk management.
Transportation Demand Mgt.	Provide analysis for emerging transportation technologies, strategies to reduce single-occupancy vehicles (such as transit/TDM mode shift), and training and outreach assistance with CMP projects.
General Planning Support	Provide technical support for coordination and implementation of projects, including facilitation of stakeholder meetings, monitoring and tracking project progress, etc.
Complete Streets Support	Provide technical support for coordination and implementation of Complete Streets projects, including facilitation of stakeholder meetings, monitoring and tracking project progress, etc.



Task 4.0 Budget Category Description Detail	
Title VI/LEP & DBE Program	In accordance with Title 49 of the Code of federal Regulations (CFR) Part 26, the MPO must update and publish its DBE goal by August 1, 2023. The current goal expires on July 31, 2023. In addition, as the direct recipient of FTA funds, the Broward MPO is required to submit an MPO Board-approved Title VI Program to FTA every three years. The current Title VI and LEP Program is set to expire in November 2023 but should receive Board Approval by July 2023. The majority of the work needs to be completed in FY 2022-2023 to ensure deadlines are met. Some other follow up work and training would be needed in the early part of FY 2023-2024.
Complete Streets Event Support	Consultant assistance with events supporting the MPO's Complete Streets Initiative such as "Let's Go Walking/Biking!" as well as educational efforts and training for partner agencies on complete streets-related topics such as ADA, design standards, best practices, etc.
17th Street Hub	Consultant will support MPO staff as they conduct planning and conceptual/pre-design project development for bicycle/sidewalk paths, sharrows, bicycle lanes, transit amenity, lighting, and traffic calming.
Transportation Masterplans	Consultant to provide support to MPO staff as they assist local planning efforts by local partners such as transportation masterplans, safety studies, feasibility studies, corridor studies, subarea plans, origin-and-destination studies, traffic, transit, bicycle, pedestrian circulation studies, etc.
Safe Streets for All	Consultant will support MPO staff with tasks such as: data collection and analysis; development of recommendations, improvements and strategies; concept design and feasibility analysis of recommendations; development of cost estimates for recommendations; public involvement; and the development of technical reports.



Task 5.0 Transportation Improvement Program

<u>Purpose</u>		
To annually update the five-year Transportation Improvement Program (TIP) and the Multi-Modal Priority List (MMPL) for all modes of transportation.		
<u>Previous Work Completed</u>		
Adopted the FY 2023 – 2027 TIP and FY 2024 – 2028 TIP, 2023 and 2024 MMPL, and published the 2022 and 2023 Annual Listing of Obligated Projects.		
<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Annually prepare a draft Broward MPO TIP that includes programming of multimodal surface transportation priorities for review and adoption by the MPO Board.Coordinate with FDOT on Work Program development in preparation for MPO Board review and approval of FDOT's draft Tentative Work Program.Annually request input for the draft TIP from transportation partners (i.e., municipalities and local governments), ensuring that all projects are consistent with adopted plans and address, where feasible, the State and Federal PEAs. Coordinate with transportation partners on other TIP projects.Ensure the TIP is consistent with the adopted MTP.Educate the public and incorporate their input into the TIP with special focus on those who are traditionally under-represented and underserved, in accordance with federal standards.Annually produce municipal TIP reports.	<ul style="list-style-type: none">Adopt the FY 2025 – FY 2029 TIP, including performance measures, targets, and progress towards achieving them.Adopt the FY 2026 – FY 2030 TIP including performance measures, targets, and progress towards achieving them.Approve the FY 2026 Draft Tentative Work Program.Approve the FY 2027 Draft Tentative Work Program.	<ul style="list-style-type: none">July 2024July 2025Dec 2024Oct 2025



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
	<ul style="list-style-type: none">• Upload Municipal FY 2025 TIP report on Broward MPO website.• Upload Municipal FY 2026 TIP report on Broward MPO website.	<ul style="list-style-type: none">• Oct 2024• Oct 2025
<ul style="list-style-type: none">• Annually develop and adopt a MMPL in coordination with our transportation partners and considering the State and Federal PEAs.	<ul style="list-style-type: none">• Annually update and adopt MMPL.	<ul style="list-style-type: none">• June 2025 & 2026
<ul style="list-style-type: none">• Prepare and publish the annual listing of obligated projects in local newspapers, on the MPO's web site, and in the TIP.	<ul style="list-style-type: none">• Publish the 2024 and 2025 annual listing of obligated projects for which federal funds were obligated in the previous federal fiscal year.	<ul style="list-style-type: none">• Nov 2024 & 2025
<ul style="list-style-type: none">• Process amendments/modifications to the TIP, as needed.	<ul style="list-style-type: none">• Amend/modify TIP.	<ul style="list-style-type: none">• As needed through June 2026
<ul style="list-style-type: none">• Apply performance-based programming as per the FAST Act, including analysis of project delivery and EJ analysis of programmed projects in the TIP.	<ul style="list-style-type: none">• Conduct EJ analysis of the TIP.	<ul style="list-style-type: none">• June 2025 & 2026
<ul style="list-style-type: none">• Update and utilize the Interactive TIP tool.• Develop a project tracking application to track projects from the MTP through the TIP implementation process. The project tracker will include a database of project information including scope of work, cost estimates, and meeting notes with partners.	<ul style="list-style-type: none">• Update and verify geography for existing projects in the TIP and update Interactive TIP tool map accordingly.	<ul style="list-style-type: none">• June 2025 & 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none"> Create GIS data and maps that support the TIP and the MMPL. 	<ul style="list-style-type: none"> Develop the project tracker tool 	<ul style="list-style-type: none"> June 2025

Responsible agencies: Broward Metropolitan Planning Organization in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.

Task 5.0 Estimated Budget Detail for FY 25			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	77,310	209,024	286,334
Subtotal:	77,310	209,024	286,334
B. Consultant Services			
Interactive TIP	-	9,600	9,600
Project Tracker (Maint & P II)	-	30,000	30,000
Subtotal:	-	39,600	39,600
Total:	77,310	248,624	325,934



Task 5.0			
Estimated Budget Detail for FY 26			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	94,862	211,143	306,005
Subtotal:	94,862	211,143	306,005
B. Consultant Services			
Interactive TIP	-	9,600	9,600
Project Tracker (Maint & P II)	-	45,000	45,000
Subtotal:	-	54,600	54,600
Total:	94,862	265,743	360,605



Task 5.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
Interactive TIP	Monthly maintenance and hosting for the MPO's Interactive TIP tool. The Interactive TIP is a tool that assists all TIP users, especially the general public, to find and review TIP projects and to better keep track of the federal, state and local funds. Consulting services include database management, hosting of the Interactive TIP and data transfer from FDOT's Work Program.
Project Tracker (Maint & P II)	Consultant services will be utilized to assist MPO staff in the creation of a project tool to monitor projects from the MTP to TIP. This tool would feature a database that would include scopes of work, cost estimates, etc.



Task 6.0 Regional Transfers

Purpose

To fund, in collaboration with regional partners, the maintenance of the SERPM transportation model to forecast regional travel patterns.

Previous Work Completed

Development and maintenance of the SERPM 9.0 model which the Southeast Florida MPOs used to develop their 2045 MTPs.

<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">Fund, in coordination with regional partners (FDOT Districts Four and Six, the Miami-Dade TPO, and Palm Beach TPA), the development of SERPM. The SERPM model is the tool that the MPOs within Southeast Florida use to forecast future growth and transportation needs. SERPM is updated every five years to support the development of RTPs and MTPs, and other regional planning efforts. (Staff activities related to SERPM are contained in Task 3.0.)	<ul style="list-style-type: none">Fund the development of SERPM 10.0.	<ul style="list-style-type: none">Annually 2023 & 2024

Responsible agencies: Broward Metropolitan Planning Organization in consultation with the Florida Department of Transportation (Districts Four and Six), the Miami-Dade TPO, and the Palm Beach TPA.



Task 6.0 Estimated Budget Detail for FY 25				
MPO Regional Activities Fund Transfers		FHWA		Total
		PL	SU	
2050 Regional Transportation Plan - Lead Agency: Miami-Dade TPO*				
Transfer to:	Miami-Dade TPO	166,666		166,666
Transfer from:	<i>Broward MPO</i>	166,668		166,668
Transfer from:	<i>Palm Beach TPA</i>	166,666		166,666
Subtotal:		500,000	0	500,000
SERPM 10 Development - Lead Agency: FDOT D-4				
Transfer to:	FDOT (D-4)			
Transfer from:	<i>FDOT (D-6)</i>			
Transfer from:	Miami-Dade TPO			
Transfer from:	<i>Broward MPO</i>			
Transfer from:	<i>Palm Beach TPA</i>			
Subtotal:				
	Task Total:	500,000	0	500,000

*Funds were transferred in FY 2023



Task 6.0				
Estimated Budget Detail for FY 26				
MPO Regional Activities Fund Transfers		FHWA		Total
		PL	SU	
2050 Regional Transportation Plan - Lead Agency: Miami-Dade TPO*				
Transfer to:	Miami-Dade TPO			-
Transfer from:	<i>Broward MPO</i>			-
Transfer from:	<i>Palm Beach TPA</i>			-
Subtotal:				
SERPM 10 Development - Lead Agency: FDOT D-4				
Transfer to:	FDOT (D-4)		250,000	250,000
Transfer from:	<i>FDOT (D-6)</i>			-
Transfer from:	Miami-Dade TPO		100,000	100,000
Transfer from:	<i>Broward MPO</i>		85,000	85,000
Transfer from:	<i>Palm Beach TPA</i>		65,000	65,000
Subtotal:			500,000	500,000
	Task Total:		500,000	500,000

*Funds were transferred in FY 2023

**Task 6.0 Budget Category Description Detail****A. Personnel Services**

Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
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B. Consultant Services

SERPM 10 Development	Coordinate with regional partners (FDOT Districts Four and Six, the Miami-Dade TPO, and Palm Beach TPA) on the development of SERPM. The SERPM model is the tool that the MPOs within Southeast Florida use to forecast future growth and transportation needs. SERPM is updated every five years to support the development of regional and local transportation plans, and other regional planning efforts. For this UPWP cycle, FDOT District Four serves as the lead agency for SERPM development. The Broward MPO will transfer \$85,000 to FDOT District Four in FY 26 for this effort (see table above).
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Task 7.0 Public Participation

<u>Purpose</u>		
To create opportunities for all segments of the public to learn and provide feedback about transportation issues, proposals, plans, programs, and projects, particularly those affected by the outcomes and/or those with special needs such as underserved communities, students, aging populations, and the transportation disadvantaged.		
<u>Previous Work Completed</u>		
Provided information and solicited public input on plans, programs, and projects and engaged stakeholders and members of the public through public meetings, community events, social media, e-blasts, newsletters, press releases, videos, and other methods. Some of the events (both in person and virtual) that have taken place include the Safe Streets Summit, Vision 2100 webinars, and Think Like a Planner, among others.		
<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Implement the MPO's PPP for all tasks and activities identified in the UPWP by creating public awareness of the MPO plans and programs (through various forms of social media, participation in various MPO and partner events, training sessions and other methods), providing information (such as brochures, newsletters, maps, etc.), and collecting feedback (from the public and other stakeholders).• Involve and educate the public in the development of transportation plans and programs such as the MTP, TIP, UPWP, RTP and other transportation related programs and plans.• Coordinate and host outreach events strategically designed to reach all segments of the population. In-person and virtual events take place throughout Broward County and include Think Like A Planner workshops, Construction Career Days, webinars on Vision 2100, etc.	<ul style="list-style-type: none">• Produce communications media such as e-blasts, newsletters, press releases, graphics and renderings, videos (including drone footage), and broadcasts to highlight, provide information, and solicit feedback on MPO plans, programs, initiatives, activities and events.• Host education and outreach in-person and virtual events.	<ul style="list-style-type: none">• Monthly through June 2026• Quarterly through



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
		June 2026
<ul style="list-style-type: none">• Administer, maintain, and publish regular updates to the MPO website.	<ul style="list-style-type: none">• Update and maintain MPO communications tools (website and social media platforms).	<ul style="list-style-type: none">• Monthly through June 2026
<ul style="list-style-type: none">• Speak Up Broward is the MPO's grassroots approach to public participation that seeks out new, innovative means of interacting with and involving the public in the transportation planning process. Some of the successful methods and events that were undertaken as part of Speak Up Broward include E-Townhall meetings, community workshops, and the ambassador program.	<ul style="list-style-type: none">• Develop and implement innovative public outreach through Speak Up Broward.	<ul style="list-style-type: none">• Ongoing through June 2026
<ul style="list-style-type: none">• Host and provide support for various MPO events such as complete streets events which promote walking and biking and well-established major events such as the Safe Streets Summit.	<ul style="list-style-type: none">• Coordinate the annual Safe Streets Summit.• Coordinate annual biking outreach event.• Coordinate annual walking outreach event.	<ul style="list-style-type: none">• Feb 2025 & 2026• Mar 2025 & 2026• Oct 2025

Responsible agencies: Broward Metropolitan Planning Organization in coordination with the Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, South Florida Regional Transportation Authority, Broward County, and Broward's 31 municipalities.



Task 7.0 Estimated Budget Detail for FY 25			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	236,748	640,656	877,404
Subtotal:	236,748	640,656	877,404
B. Consultant Services			
Vision 2100 Webinars	-	65,000	65,000
Website Support	-	50,000	50,000
PIO Consultant	-	60,000	60,000
Speak Up Broward III	-	310,000	310,000
Media/Studio Consultant	-	50,000	50,000
MTP Event	-	15,000	15,000
MODS Education Program	-	25,000	25,000
Outreach Analytics Tech. Support	-	50,000	50,000
Outreach Guidebook	-	100,000	100,000
Subtotal:	-	725,000	725,000
Total:	236,748	1,365,656	1,602,404



Task 7.0			
Estimated Budget Detail for FY 26			
Budget Category and Description	FHWA		Total
	PL	SU	
A. Personnel Services			
Salary & Fringe	288,777	656,118	944,895
Subtotal:	288,777	656,118	944,895
B. Consultant Services			
Vision 2100 Webinars	-	75,000	75,000
Website Support	-	50,000	50,000
PIO Consultant	-	60,000	60,000
Speak Up Broward III	-	375,000	375,000
Media/Studio Consultant	-	25,000	25,000
MTP Event	-	-	-
MODS Education Program	-	25,000	25,000
Outreach Analytics Tech. Support	-	-	-
Outreach Guidebook	-	-	-
Subtotal:	-	610,000	610,000
Total:	288,777	1,266,118	1,554,895



Task 7.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
Vision 2100 Webinars	Consultant will assist staff in conducting a series of webinars on Vision 2100, the MPO's long-term vision plan for the Broward region. The webinars feature a variety of different topics and speakers from our various partner agencies.
Website Support	Ongoing hosting, support, and maintenance of the MPO's website.
PIO Consultant	Consultant will support the MPO's public involvement team and provide other guidance and support as requested to meet the needs of the public involvement team in real time.
Speak Up Broward III	Speak Up Broward continues to raise awareness about the MPO and its core products and fosters discussions to encourage feedback on transportation issues in Broward and the region. The primary emphasis of Speak Up Broward is to continue to provide a rigorous and far reaching public engagement effort that involves those who live, work and play in Broward, including residents and businesses. The scope of work includes assisting the MPO with strategies, activities and tools such as E-Townhalls, Speakers Bureau and educational videos on MPO core products, programs and initiatives; support the MPO in a proactive and consistent presence on the MPO's existing social media platforms (Facebook, Twitter, Instagram, LinkedIn, YouTube); provide comprehensive and rigorous media and advertising; assist with website updates; assist the MPO in the evaluation of public outreach and communication efforts; develop project visualizations such as renderings and/or videos to showcase Broward MPO projects; and host an EV summit.
Media/Studio Consultant	Consultant will assist staff in setting up an in-house studio that will be utilized for the creation of videos, podcasts, and other media projects.



Task 7.0 Budget Category Description Detail	
MTP Event	Consultant will assist staff in hosting an off-site event featuring the MPO's 2050 MTP.
MODS Education Program	Collaborative effort with the Fort Lauderdale Museum of Discovery and Science to create an education program geared towards youth that focuses on current and future transportation issues facing our region.
Outreach Analytics Tech. Support	Consultant will assist public involvement staff analyze the effectiveness of various outreach methods by looking at analytics and other data.
Outreach Guidebook	Consultant will help public involvement staff produce an outreach guidebook that will outline roles and procedures, provide guidance to staff on conducting various outreach activities, and serve as a supplement to the PPP.



Task 9.0 Local Activities

Purpose

To provide Broward County and municipal member governments with various transportation planning and advocacy services fully funded by respective member governments through interlocal agreements. This includes, through MTECC, an alternative method to project development and delivery with an emphasis on federally funded (often LAP) off-state highway system multimodal transportation and safety projects to help ensure equity between small and large member governments.

Previous Work Completed

Developed evaluation criteria, reviewed, ranked and submitted recommended program of municipal projects (for Cycle 1, 2, 3 and 4) to Broward County for Surtax funding as part of an interlocal agreement with the County, held multiple outreach and information gathering meetings with participating municipal governments as part of an interlocal agreement for transportation planning services, adopted Federal and State legislative priorities annually and worked with advocacy consultants to promote priorities in Washington D.C. and Tallahassee. An Interlocal Agreement between Broward MPO and MTECC was executed for Broward MPO support services for MTECC. Developed evaluation criteria, reviewed, ranked and submitted recommended program of municipal projects (for Cycle 1, 2, and 3) to Broward County for Surtax funding as part of an interlocal agreement with the County; held multiple outreach and information gathering meetings with participating municipal governments as part of an interlocal agreement for transportation planning services; adopted Federal and State legislative priorities annually and worked with advocacy consultants to promote priorities in Washington D.C. and Tallahassee.

<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">As per the interlocal agreement with the County for Transportation Surtax Services, develop/update project evaluation criteria and annually develop, review, rank, and submit a recommended program of municipal projects to the County for Surtax funding.	<ul style="list-style-type: none">Develop a process to accept new and unfunded existing projects to be ranked for potential Surtax funding.	<ul style="list-style-type: none">Annually in June



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
	<ul style="list-style-type: none">Develop, review and rank Cycles 5 & 6 Surtax projects.	<ul style="list-style-type: none">Annually in June
<ul style="list-style-type: none">Consultants to perform MPO Board- and Executive Committee-directed advocacy services in support of State and Federal legislative issues, transportation funding and other related issues.Consultants to provide regular legislative updates to the MPO Executive Committee and MPO Board.	<ul style="list-style-type: none">Promote Federal and State legislative priorities.	<ul style="list-style-type: none">Annually in June
<ul style="list-style-type: none">Lead efforts to prepare, review, update and maintain interlocal agreements between the MPO, MTECC, FDOT, and member governments, as required, including legal support.Negotiate new tri-party MTECC LAP agreement with FDOT for use with municipal partners.Provide administrative support through staff and consulting resources consistent with MPO commitments to member governments.Provide various financial accounting and recordkeeping services through staff and consultant resources to ensure the proper expenditure of funding related to the services provided through the interlocal agreements.Provide overall administrative services and staffing to review and support the activities of the interlocal agreements.Provide contract and procurement support, guidance, and implementation consistent with all Federal, State and local laws, as applicable, as provided for in interlocal agreements.	<ul style="list-style-type: none">Host MTECC Board meetings including preparation of meeting space, staffing for meeting, agenda preparation, public notice, preparation of minutes, etc. for about six meetings per year.	<ul style="list-style-type: none">Six times per year through June 2026
<ul style="list-style-type: none">Carry out activities, provide support and coordination between member governments, the MPO and MTECC.	<ul style="list-style-type: none">Participate in coordination meetings with MTECC, FDOT and member governments.	<ul style="list-style-type: none">Recurring thru June 2026



<u>Required Activities</u>	<u>Work Product(s)</u>	<u>Completion Date(s)</u>
<ul style="list-style-type: none">• Provide updates to the MPO Executive Committee and MPO Board as necessary.	Prepare and review interlocal agreements to support LAP delivery of Federally funded off-state highway system multimodal transportation and safety projects.	
<ul style="list-style-type: none">• Provide technical assistance to Broward MPO Member governments for local activities such as, but not limited to, transportation masterplans, studies, and other technical assistance.	<ul style="list-style-type: none">• Provide ongoing technical assistance to MPO Member governments for local activities.	<ul style="list-style-type: none">• Ongoing thru June 2026

Responsible agencies: Broward Metropolitan Planning Organization in consultation with current and future parties to interlocal agreements, MTECC, FDOT and member governments.



Task 9.0 Estimated Budget Detail for FY 25					
Budget Category and Description	LOCAL				Total
	Local Contribution	Surtax Services	MTECC Services	Local Activities	
A. Personnel Services					
Salary & Fringe		184,191	43,159		227,350
Subtotal:	-	184,191	43,159	-	227,350
B. Consultant Services					
State of Florida Advocacy	50,000				50,000
Federal Advocacy	120,000				120,000
Surtax Consultant		375,000			375,000
MTECC Consultant		-	75,000		75,000
Local Activities Consultant				-	-
Subtotal:	170,000	375,000	75,000	-	620,000
C. Travel					
Advocacy Travel	2,500				2,500
Subtotal:	2,500	-	-	-	2,500
D. Other Direct Expenses					
Memberships	8,300	-			8,300
Refreshments	10,000				10,000
Local Activities	-				-
MTECC Expenses	-		2,000		2,000
Subtotal:	18,300	-	2,000	-	20,300
Total:	190,800	559,191	120,159	-	870,150



Task 9.0 Estimated Budget Detail for FY 26					
Budget Category and Description	LOCAL				Total
	Local Contribution	Surtax Services	MTECC Services	Local Activities	
A. Personnel Services					
Salary & Fringe		196,374	46,156		242,530
Subtotal:	-	196,374	46,156	-	242,530
B. Consultant Services					
State of Florida Advocacy	50,000				50,000
Federal Advocacy	120,000				120,000
Surtax Consultant		375,000			375,000
MTECC Consultant			75,000		75,000
Local Activities Consultant				-	-
Subtotal:	170,000	375,000	75,000	-	620,000
C. Travel					
Advocacy Travel	2,500				2,500
Subtotal:	2,500	-	-	-	2,500
D. Other Direct Expenses					
Memberships	8,300				8,300
Refreshments	10,000				10,000
MTECC Expense		-	2,000		2,000
Local Activities Expense				-	-
Subtotal:	18,300	-	2,000	-	20,300
Total:	190,800	571,374	123,156	-	885,330



Task 9.0 Budget Category Description Detail	
A. Personnel Services	
Salary & Fringe	MPO Employee Gross Salaries & Fringe Benefits
B. Consultant Services	
State of Florida Advocacy	Using its local contribution dollars, the MPO employs advocacy teams to monitor and influence State legislation with the goal being to enable favorable policy outcomes for the Broward region.
Federal Advocacy	Using its local contribution dollars, the MPO employs advocacy teams to monitor and influence Federal legislation with the goal being to enable favorable policy outcomes for the Broward region.
Surtax Consultant	The consultant will provide technical assistance to MPO staff with the objective evaluation and ranking of surtax projects for Broward County.
MTECC Consultant	Consultant will provide administrative support, including financial accounting, recordkeeping services, and procurement support consistent with the Interlocal Agreement between the MPO and MTECC to provide these services to
Local Activities Consultant	Consultant will assist MPO staff in support of Broward MPO member government local activities such as, but not limited to, transportation masterplans, studies, and other technical assistance.
C. Travel	
Advocacy Travel	Travel for advocacy purposes will be covered with local contribution dollars.
D. Other Direct Expenses	
Memberships	Memberships in various professional organizations such as the National Association of Regional Councils, the Association of Metropolitan Planning Organizations, and the National Grants Management Association, among others.
Refreshments	Local contribution dollars are used for purchasing refreshments at various meetings or events.
Local Activities	Local funds set aside in order to support various local activities.
MTECC Expenses	Funds set aside for MPO to support direct expenses associated with various MTECC activities.



E. Financial Tables



TABLE 1A
FY 2025 AGENCY PARTICIPATION

TASK	DESCRIPTION	FHWA	FTA	FDOT	COUNTY	HUD	FRA	STATE	LOCAL			TOTAL	CONSULTANT
				SOFT MATCH*	MATCH**	HUD	FRA	CTD	CONTRIBUTION	SERVICES	MTECC	MINUS MATCH*	AMOUNT
GRANT													
1.0	MPO Administration	4,849,402	400,000	1,169,558								5,249,402	820,000
2.0	Data Collection and Analysis	927,644		204,596								927,644	316,000
3.0	Regional Planning	1,635,832	43,000	371,541								1,678,832	1,045,000
4.0	Community Planning	5,172,922	690,587	660,718	740,000	100,000	200,000	63,673				6,227,182	3,980,000
5.0	Transportation Improvement Program	325,934		71,886								325,934	39,600
6.0	Regional Transfers	-											-
7.0	Public Participation	1,602,404		353,418								1,602,404	725,000
LOCAL/NON-GRANT													
9.0	Local Activities								190,800	559,191	120,159	870,150	620,000
	TOTALS	14,514,138	1,133,587	2,831,717	740,000	100,000	200,000	63,673	190,800	559,191	120,159	16,881,549	7,545,600

*FDOT Non-Cash Match

**Broward County Match

TABLE 1B
FY 2026 AGENCY PARTICIPATION

TASK	DESCRIPTION	FHWA	FTA	FDOT	COUNTY	HUD	FRA	STATE	LOCAL			TOTAL	CONSULTANT
				SOFT MATCH*	MATCH**	HUD	FRA	CTD	CONTRIBUTION	SERVICES	MTECC	MINUS MATCH	AMOUNT
GRANT													
1.0	MPO Administration	5,341,929		1,178,187								5,341,929	795,000
2.0	Data Collection and Analysis	854,966		188,567								854,966	186,810
3.0	Regional Planning	1,472,284	-	324,719								1,472,284	840,000
4.0	Community Planning	3,333,587	510,587	666,591	222,500	100,000	200,000	63,673				4,207,847	1,765,000
5.0	Transportation Improvement Program	360,605		79,533								360,605	54,600
6.0	Regional Transfers	85,000		18,747								85,000	-
7.0	Public Participation	1,554,895		342,939								1,554,895	610,000
LOCAL/NON-GRANT													
9.0	Local Activities								190,800	571,374	123,156	885,330	620,000
	TOTALS	13,003,266	510,587	2,799,283	222,500	100,000	200,000	63,673	190,800	571,374	123,156	14,762,856	4,871,410

*FDOT Non-Cash Match

**Broward County Match

TABLE 2A
FY 2025 FUND SUMMARY

TASK	DESCRIPTION	FHWA						HUD	FRA	FTA				STATE	LOCAL			TOTAL
		PL	PL	SU	SU	SS4A		HUD	FRA	5305d	G(2167)	5307		CTD				
		Federal (81.93%)	*FDOT Soft Match (18.07%)	Federal (81.93%)	*FDOT Soft Match (18.07%)	Federal (80%)	**Brow ard Co. Soft Match (20%)	Federal (100%)	Federal (100%)	Federal (80%)	*FDOT Soft Match (20%)	Federal (80%)	*FDOT Soft Match (20%)	State (100%)	Local Contribution	Surtax Services	MTECC Services	MINUS SOFT MATCH
GRANT																		
1.0	MPO Administration	1,186,677	261,727	3,662,725	807,831					400,000	100,000							5,249,402
2.0	Data Collection & Analysis	321,260	70,855	606,384	133,741								-					927,644
3.0	Regional Planning	609,525	134,434	1,026,307	226,357								43,000	10,750				1,678,832
4.0	Community Planning	1,122,618	247,599	1,090,304	240,472	2,960,000	740,000	100,000	200,000				690,587	172,647	63,673			6,227,182
5.0	Transportation Improvement Program	77,310	17,051	248,624	54,835													325,934
6.0	Regional Transfers																	-
7.0	Public Participation	236,748	52,216	1,365,656	301,202													1,602,404
LOCAL/NON-GRANT																		
9.0	Local Activities														190,800	559,191	120,159	870,150
	TOTALS	3,554,138	783,882	8,000,000	1,764,438	2,960,000	740,000	100,000	200,000	400,000	100,000	733,587	183,397	63,673	190,800	559,191	120,159	16,881,549

* FDOT uses Transportation Development Credits to fulfill the required FHWA PL & SU and FTA 5305(d) & 5307 non-Federal share.

** Broward County to provide required 20% local match funding.

TABLE 2B
FY 2026 FUND SUMMARY

TASK	DESCRIPTION	FHWA						HUD	FRA	FTA				STATE	LOCAL			TOTAL
		PL		SU		SS4A		HUD	FRA	5305d	G(2167)	5307		CTD				
		Federal (81.93%)	*FDOT Soft Match (18.07%)	Federal (81.93%)	*FDOT Soft Match (18.07%)	Federal (80%)	**Broward Co. Soft Match (20%)	Federal (100%)	Federal (100%)	Federal (80%)	*FDOT Soft Match (20%)	Federal (80%)	*FDOT Soft Match (20%)	State (100%)	Local Contribution	Surtax Services	MTECC Services	
GRANT																		
1.0	MPO Administration	1,336,929	294,866	4,005,000	883,321					-	-							5,341,929
2.0	Data Collection & Analysis	257,128	56,711	597,838	131,856													854,966
3.0	Regional Planning	546,008	120,425	926,276	204,294								-					1,472,284
4.0	Community Planning	1,089,562	240,308	1,354,025	298,636	890,000	222,500	100,000	200,000			510,587	127,647	63,673				4,207,847
5.0	Transportation Improvement Program	94,862	20,922	265,743	58,611													360,605
6.0	Regional Transfers	-	-	85,000	18,747													85,000
7.0	Public Participation	288,777	63,691	1,266,118	279,248													1,554,895
LOCAL/NON-GRANT																		
9.0	Local Activities														190,800	571,374	123,156	885,330
	TOTALS	3,613,266	796,923	8,500,000	1,874,713	890,000	222,500	100,000	200,000	-	-	510,587	127,647	63,673	190,800	571,374	123,156	14,762,856

* FDOT uses Transportation Development Credits to fulfill the required FHWA PL & SU and FTA 5305(d) & 5307 non-Federal share.

** Broward County to provide required 20% local match.

TABLE 3A
FY 2025 OPERATING BUDGET

Budget Category and Description	FHWA			HUD	FRA	FTA		STATE	LOCAL	Total
	PL	SU	SS4A	HUD	FRA	5305(d)	5307	CTD	Local	
Task 1.0 MPO Administration										
Personnel Services	766,677	2,072,866								2,839,543
Consultant Services	420,000	-				400,000				820,000
Travel & Training	-	120,000								120,000
Direct Expenses	-	1,469,859								1,469,859
Occupancy	-	777,879								777,879
Operation & Maintenance	-	544,980								544,980
Furniture and Equipment > \$1,000	-	7,000								7,000
Furniture and Equipment > \$5,000	-	-								-
Server Room Switch Replacement	-	15,000								15,000
Conference Room Monitors	-	75,000								75,000
MPO Fleet Vehicle (Lease)	-	35,000								35,000
Computer Replacement - Towers	-	15,000								15,000
Task Total	1,186,677	3,662,725	-	-	-	400,000	-	-	-	5,249,402
Task 2.0 Data Collection & Analysis										
Personnel Services	171,260	440,384								611,644
Consultant Services	150,000	166,000								316,000
Task Total	321,260	606,384	-	-	-	-	-	-	-	927,644
Task 3.0 Regional Planning										
Personnel Services	159,525	431,307					43,000			633,832
Consultant Services	450,000	595,000					-			1,045,000
Task Total	609,525	1,026,307	-	-	-	-	43,000	-	-	1,678,832
Task 4.0 Community Planning										
Personnel Services	297,618	765,304	280,000	100,000	200,000		540,587	63,673		2,247,182
Consultant Services	825,000	325,000	2,680,000	-	-		150,000	-		3,980,000
Task Total	1,122,618	1,090,304	2,960,000	100,000	200,000	-	690,587	63,673	-	6,227,182
Task 5.0 Transportation Improvement Program										
Personnel Services	77,310	209,024								286,334
Consultant Services	-	39,600								39,600
Task Total	77,310	248,624	-	-	-	-	-	-	-	325,934
Task 6.0 Regional Transfers										
Transfers	-	-								-
Task Total	-	-	-	-	-	-	-	-	-	-
Task 7.0 Public Participation										
Personnel Services	236,748	640,656								877,404
Consultant Services	-	725,000								725,000
Task Total	236,748	1,365,656	-	-	-	-	-	-	-	1,602,404
Task 9.0 Local Activities										
Personnel Services									227,350	227,350
Consultant Services									620,000	620,000
Travel & Training									2,500	2,500
Direct Expenses									20,300	20,300
MTECC Expense									2,000	2,000
Memberships									8,300	8,300
Refreshments									10,000	10,000
Task Total	-	-	-	-	-	-	-	-	870,150	870,150
TOTAL BUDGET	3,554,138	8,000,000	2,960,000	100,000	200,000	400,000	733,587	63,673	870,150	16,881,549



**TABLE 3B
FY 2026 OPERATING BUDGET**

Budget Category and Description	FHWA			HUD	FRA	FTA		STATE	LOCAL	Total
	PL	SU	SS4A	HUD	FRA	5305(d)	5307	CTD	Local	
Task 1.0 MPO Administration										
Personnel Services	916,929	2,139,502								3,056,431
Consultant Services	420,000	375,000								795,000
Travel & Training	-	112,000								112,000
Direct Expenses	-	1,378,498								1,378,498
Occupancy	-	797,879								797,879
Operation & Maint.	-	532,572								532,572
Furniture and Equipment > \$1,000	-	7,000								7,000
Furniture and Equipment > \$5,000	-	6,047								6,047
Server Room Switch Replacement	-	-								-
Conference Room Monitors	-	-								-
MPO Fleet Vehicle (Lease)	-	35,000								35,000
Computer Replacement - Towers	-	-								-
Task Total	1,336,929	4,005,000	-	-	-	-	-	-	-	5,341,929
Task 2.0 Data Collection & Analysis										
Personnel Services	207,128	461,028					-			668,156
Consultant Services	50,000	136,810								186,810
Task Total	257,128	597,838	-	-	-	-	-	-	-	854,966
Task 3.0 Regional Planning										
Personnel Services	196,008	436,276								632,284
Consultant Services	350,000	490,000								840,000
Task Total	546,008	926,276	-	-	-	-	-	-	-	1,472,284
Task 4.0 Community Planning										
Personnel Services	464,562	1,034,025	70,000	100,000	200,000		510,587	63,673		2,442,847
Consultant Services	625,000	320,000	820,000	-	-		-	-		1,765,000
Task Total	1,089,562	1,354,025	890,000	100,000	200,000	-	510,587	63,673	-	4,207,847
Task 5.0 Transportation Improvement Program										
Personnel Services	94,862	211,143								306,005
Consultant Services	-	54,600								54,600
Task Total	94,862	265,743	-	-	-	-	-	-	-	360,605
Task 6.0 Regional Transfers										
Transfers	-	85,000								85,000
Task Total	-	85,000	-	-	-	-	-	-	-	85,000
Task 7.0 Public Participation										
Personnel Services	288,777	656,118								944,895
Consultant Services	-	610,000								610,000
Task Total	288,777	1,266,118	-	-	-	-	-	-	-	1,554,895
Task 9.0 Local Activities										
Personnel Services									242,530	242,530
Consultant Services									620,000	620,000
Travel & Training									2,500	2,500
Direct Expenses									20,300	20,300
MTECC Expense									2,000	2,000
Memberships									8,300	8,300
Refreshments									10,000	10,000
Task Total	-	-	-	-	-	-	-	-	885,330	885,330
TOTAL BUDGET	3,613,266	8,500,000	890,000	100,000	200,000	-	510,587	63,673	885,330	14,762,856



F. Appendices



Appendix A - Miami Urbanized Area/Transportation Management Area Map

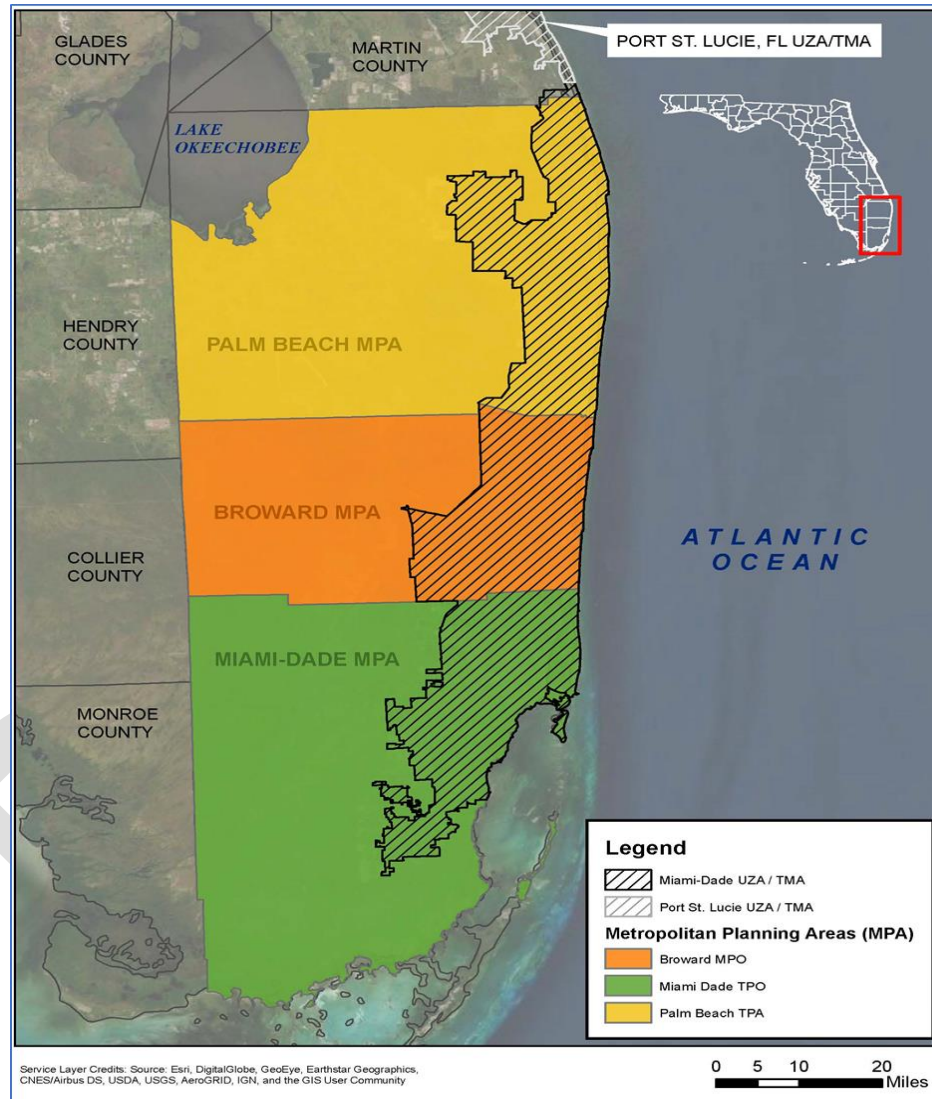


Figure 1 Miami Urbanized Area/Transportation Management Area



Appendix B - FHWA, FTA & FDOT Comments

Comments from FHWA, FTA, and FDOT on the draft UPWP will be provided here once received.

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Appendix C - Acronyms

ACES	Automated/Connected/Electric/Shared-use Vehicles	FLMA	Federal Land Management Agency
ACS	American Community Survey	FPN	Financial Project Number
ADA	Americans with Disabilities Act	FS	Florida Statutes
BCT	Broward County Transit	FTA	Federal Transit Administration
BMPO	Broward Metropolitan Planning Organization	FTAC	Freight Transportation Advisory Committee
BUILD	Better Utilizing Investments to Leverage Development	FTP	Florida Transportation Plan
CAC	Citizens' Advisory Committee	GFSU	Cares Act Surface Transportation Program Urban Funds
CFR	Code of Federal Regulations	GIS	Geographical Information System
CMP	Congestion Management Process	IT	Information Technology
COOP	Continuity of Operations Plan	JPA	Joint Participation Agreement
CPG	Consolidated Planning Grant	LAP	Local Agency Program
CSAC	Complete Streets Advisory Committee	LCB	Local Coordinating Board
CSMP	Complete Streets Master Plan	LEP	Limited English Proficiency
CSLIP	Complete Streets and other Localized Initiatives Program	LOS	Level of Service
CTC	Community Transportation Coordinator	MMPL	Multimodal Priorities List
CTD	Florida Commission for the Transportation Disadvantaged	MPO	Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise	MPOAC	Metropolitan Planning Organization Advisory Council
DOD	U.S. Department of Defense	MTECC	Metro Transportation Eng. & Construction Cooperative
DS	State Primary Highways and PTO	MTP	Metropolitan Transportation Plan
EJ	Environmental Justice	O&D	Origin & Destination
ETDM	Efficient Transportation Decision Making	PBTPA	Palm Beach Transportation Planning Agency
FAP	Federal Aid Project	PD&E	Project Development & Environment
FAST	Fixing America's Surface Transportation Act	PEA	Planning Emphasis Area
FDOT	Florida Department of Transportation	PEL	Planning and Environment Linkages
FHWA	Federal Highway Administration	PL	Planning



PTAP	Planning Technical Assistance Program	TD	Transportation Disadvantaged
PPP	Public Participation Plan	TDM	Transportation Demand Management
RSA	Roadway Safety Audit	TDP	Transit Development Plan
RTP	Regional Transportation Plan	TDSP	Transportation Disadvantaged Service Plan
RTTAC	Regional Transportation Technical Advisory Committee	TIGER	Transportation Investment Generating Economic Recovery
SEFTC	Southeast Florida Transportation Council	TIP	Transportation Improvement Program
SERPM	Southeast Regional Planning Model	TOD	Transit Oriented Development
SFRTA	South Florida Regional Transportation Authority	TPO	Transportation Planning Organization
SIS	Strategic Intermodal System	TRAC & RIDES	Trans. & Civil Engineering & Roadways in Dev. Elem. Students
SS4A	Safe Streets and Roads for All	TSM&O	Transportation System Management and Operations
STRAHNET	Strategic Highway Network	UPWP	Unified Planning Work Program
SU	Surface Transportation Program Urban Funds	USC	United States Code
TAC	Technical Advisory Committee	VMT	Vehicle Miles Traveled
TAM	Transit Asset Management	VPI	Virtual Public Involvement



Appendix D - FDOT District Four Planning Activities FY 22-23 to FY 23-24

Planning Activities:

1. Strategic Intermodal System (SIS) Planning
2. Interchange Reviews
3. State Highway System Corridor Studies
4. Systems Planning and Reviews
5. Freight Planning and Reviews
6. Travel Demand Model Development
7. Federal Functional Classification (including Urban Boundary Updates)
8. Traffic Characteristic Inventory Program
9. Statistics
10. GIS Application Development and System Maintenance
11. Promoting and Coordinating Safety for all Modes of Transportation, including Bicycle and Pedestrian
12. Transportation Alternatives Program Development
13. Complete Streets Studies
14. Modal Development and Technical Support
15. Commuter Services
16. ETDM/Community Impact Assessment
17. Growth Management Impact Reviews



FDOT District Four will undertake Planning Activities consistent with the following goals, in no particular order:

- The Seven goals of the Florida Transportation Plan (FTP), which include:
 - Safety & Security
 - Infrastructure
 - Mobility
 - Choices
 - Economy
 - Community
 - Environment
- The **2021 Florida Planning Emphasis Areas** (published by USDOT in the December 30, 2021 Letter) which include:
 - Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
 - Equity and Justice⁴⁰ in Transportation Planning
 - Complete Streets
 - Public Involvement
 - Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination
 - Federal Land Management Agency (FLMA) Coordination
 - Planning and Environment Linkages (PEL)
 - Data in Transportation Planning
- The FDOT Secretary's list of the “vital few” agency emphasis areas, which include:
 - Improve Safety
 - Enhance Mobility
 - Inspire Innovation



Appendix E - Broward County Agencies Planning Activities (Non-MPO)

City of Fort Lauderdale

Community Shuttle Planning and Restoration

The City of Fort Lauderdale (City received \$150k from the Federal Transit Administration's (FTA) Route Planning Restoration Program to develop a Transit Needs Assessment Report. The report will assess shifts in travel behavior and transit needs of the community in the aftermath of the COVID-19 pandemic, as well as explore solutions that align the City's Community Shuttle service with the changing transit demand to recover ridership. The project will be completed by December 2025.

New River Crossing Analysis

The City of Fort Lauderdale received grant funding of \$974k through the Regional Infrastructure Accelerator program for technical assistance with the New River Crossing project. The scope of the project is limited to economic development, environmental review, equity/public benefit, property impacts, and traffic. The study will analyze four possible alternatives for crossing the New River in downtown Fort Lauderdale including a new low-level bascule bridge, a mid-level bascule bridge, a high-level fixed bridge, and a tunnel. The project will be completed June 30, 2026.

Sidewalk Master Plan

The City of Fort Lauderdale programmed \$150,000 in their annual budget to complete a Citywide Sidewalk Gap Master Plan. The plan helps to further define what is needed to accomplish the Fast Forward Fort Lauderdale 2035 Vision Plan that prioritizes the vision of having a multimodal transportation network. This plan will create a prioritized implementation plan of needed sidewalk gaps to be filled based on public input and quantitative measures such as proximity to transit, parks, schools, volume of vehicle traffic and safety data. The project will be completed in October 2024. This information will then be used to prioritize funding requests for implementation including local, county, state and federal sources.



Urban Core Mobility Master Plan

The Fort Lauderdale City Commission identified a priority to create a downtown urban core where residents and guests can move around safely without a vehicle. This plan will focus on the Downtown Regional Activity Center and identify implementation strategies to transform the densifying downtown urban core into a place where there are safe mobility options to get around including policy and construction measures. The City is allocating \$250,000 of local funds beginning in FY24 to begin the project which will be completed by the end of December 2025.

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Broward County Transit (BCT)

1. Broward County Transit (BCT) Transit Development Plan (TDP)

Project Description: Broward County Transit (BCT) conducts a major update of its Transit Development Plan (TDP) every five years and a progress report annually. This plan is BCT's strategic vision with a Ten-Year horizon. It assesses the current transit system, evaluates existing and future needs, prioritizes future projects, and services, and creates a vision for transit in Broward County. In addition to defining the transit vision for BCT, the TDP ensures BCT's eligibility for State Transit Block Grant funding from the Florida Department of Transportation (FDOT).

The FY2025-34 TDP will be the Annual Update, and will include the following:

- Comparison of the previous year's accomplishments to the original implementation plan
- Analysis of any discrepancies between the plan and its implementation for the past year, and steps that will be taken to attain original goals and objectives.
- Any revisions to the implementation program for the coming year
- An implementation program for the new tenth year
- A revised financial plan addressing 10 years of costs and revenues, and
- A revised list of projects or services needed to meet the goals and objectives, including unfunded projects.

Project Cost: \$100,000 (local funds)

Schedule: 2023/2024

2. Broward County Transit (BCT) Comprehensive Operational Analysis (COA) and Service Optimization.

Project Description: Broward County Transit (BCT) is developing a Comprehensive Operational Analysis (COA) and Service Optimization between 2023-2024. The COA is justified based on changes in ridership, development, population and employment patterns, and funding. This COA will be the first comprehensive review of service conducted in 2010. The Service Optimization portion will address many of the new developments in and across the transit industry. In addition, it



will guide potential realignments and service adjustments to local routes that connect with premium transit service corridors identified as part of BCT's Premium Mobility Plan (PREMO). The study will assess satisfaction with current BCT services (fixed-route, express, Breeze, paratransit, and community shuttle), identify areas for improvement, and provide specific service recommendations to improve the design and delivery of service. This is expected to gain/attract new riders in addition to retaining current riders. The COA will include an on-board survey that will provide input for evaluation of BCT operations, service design, equipment, and facility requirements for three-time horizons; near-term, mid-term and long-term. These efforts will address and provide direction for the agency specific to service expansion and delivery, equipment requirements, staffing and facility needs, implementation plan and phasing.

Project Cost: \$ 2,000,000 (local funds)

Schedule: 2022/23 – 2023/24

3. Broward County Transit (BCT) General Planning Consultant Services (GPC)

Project Description: Broward County Transit (BCT) has executed two (2) contracts for General Planning Consultant Services (GPC) for a maximum five (5) year term. GPC services provide BCT with additional professional consultant support for a wide variety of tasks needed for the optimal planning, operations, and management of BCT services. BCT's GPC include, but are not limited to, the following areas of expertise:

- Transportation Planning and Program Support
 - Capital project planning and development.
 - Transportation planning, analysis, and performance measurement
 - Environmental planning
- Operations
- Maintenance and Capital Facilities
- Paratransit
- Specification/Project Research and Development
- Information Technology Systems (ITS)
- Customer Service/Marketing



- Fixed Asset Management Systems
- Rail Section Support
- Systems Safety and Security

Project Cost: \$ 10,000,000 (local funds)

Schedule: 2021/22 – 2025/26

4. Broward County Transit (BCT) Transit Systemwide Study, Planning, and Preliminary Design

Project Description: Broward County Transit (BCT) has executed a contract with WSP USA, Inc. to conduct a Transit Systemwide Study, Planning, and Preliminary Design. The effort is divided into four (4) distinct tasks:

- The Transit Systems Plan identified a comprehensive and prioritized program of premium transit projects for further corridor development and environmental analysis. The Transit Systems Plan, now branded the Preliminary Mobility Plan (PREMO), set the vision for Broward County's investment in a network of countywide premium transit services that provide modern convenient mobility that is attractive, safe, reliable, and frequent. The premium transit services include commuter rail, light rail transit (LRT), bus rapid transit (BRT) and high frequency bus (HFB). The network includes:
 - Broward Commuter Rail – South
 - Oakland Park Boulevard BRT
 - Airport – Seaport – Convention Center LRT
 - Downtown Connection LRT
 - Broward Boulevard LRT
 - US 441/SR 7 BRT
 - Powerline Road BRT
 - University Drive BRT
 - Commercial Boulevard BRT
 - Sunrise Boulevard BRT
 - Sample Road HFB
 - Hollywood Boulevard HFB
 - US 1/Federal Highway South HFB
 - US 1/Federal Highway North HFB
 - Atlantic Boulevard HFB
 - Sheridan Street HFB
 - Dixie Highway HFB
- Transit Corridor Implementation Study advances the premium corridors development into the environmental analysis and preliminary engineering/design phase.



- Countywide Rail Implementation develops preliminary engineering and associated architectural/urban concepts for rail segments identified in PREMO.
- Project Management and Technical Support provides professional consultant support for planning, coordination, engineering/design, construction specifications, review of technical documents/studies and other support services related to advancing premium corridors towards design.

Project Cost: \$ 10,600,000 (local funds)

Schedule: 2021/22 – 2024/2025



Appendix F - Agreements Currently in Effect

- (1) Interlocal Agreement for the Creation of Metropolitan Planning Organization: Execution dated July 1977 – March 2000, 1st amendment - February 2001; 2nd amendment – December 2002; new Interlocal Agreement – November 2003; amendment to add City of West Park – June 2005; amendment to increase the Board membership from nineteen (19) to twenty-five (25) – February 2016.
- (2) Interlocal Agreement between the Broward MPO and the City of Fort Lauderdale for Administrative Services dated October 8, 2015, amended October 17, 2017, amended August 3, 2022, amended July 13, 2023. This agreement is for administrative services provided to the MPO from the City of Fort Lauderdale.
- (3) Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (TP # 525-010-03) between the Florida Department of Transportation, the Broward MPO, Broward County Board of County Commissioners, the South Florida Regional Planning Council and the SFRTA: Execution date – November 20, 2007.
- (4) Tri-county Interlocal Agreement for the creation of the SEFTC for Regional Transportation Planning and Coordination in South Florida– January 2006; amendment – September 2009; amendment July 2011.
- (5) Metropolitan Planning Organization Agreement (G2913): Effective July 1, 2022 through June 30, 2024. This agreement expires and is replaced every two years and is for the allocation of FHWA/PL, STP/STBG/SU, and GFSU funds to the MPO and was last amended in April of 2023.
- (6) Public Transportation Grant Agreement (G2167), execution date – February 1, 2022; effective until December 31, 2025. This agreement is for the allocation of 5305d funds to the MPO.
- (7) Florida Commission for the Transportation Disadvantaged Planning Agreement: Executed annually on July 1 and effective until June 30. This agreement is for the allocation of TD funds to the MPO.
- (8) Interlocal Agreement for Transportation Surtax Services between the Broward MPO and Broward County Board of County Commissioners: executed April 25, 2019; amended September 19, 2019; amended March 22, 2021; effective until December 31, 2024. This agreement is for the allocation of Surtax Funds to the MPO to cover Surtax Services provided to the County.



- (9) Memorandum of Understanding between Southeast Florida MPOs and FDOT Districts 4 & 6 for Southeast Regional Planning Model (SERPM) related activities, executed October 14, 2019, effective January 1, 2020, through December 31, 2024.
- (10) Interlocal Agreement for the Creation of The Metro Transportation Engineering and Construction Cooperative (MTECC): recorded May 31, 2022, amended September 8, 2022.
- (11) Interlocal Agreement for MTECC Administrative and Support Services between the Broward MPO and the Metro Transportation Engineering and Construction Cooperative (MTECC): executed October 13, 2022.

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Appendix G - Statements & Assurances

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
06/18

DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulation on Governmentwide Debarment and Suspension at 49 CFR 29.510

- (1) The Broward MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - (d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2) The Broward MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.


Name: Frank C. Ortis
Title: MPO Chairman (or designee)

February 8, 2024
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the Broward MPO that:

- (1) No Federal or state appropriated funds have been paid or will be paid by or on behalf of the Broward MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The Broward MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4) This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.



Name: Frank C. Ortis
Title: MPO Chairman (or designee)

February 8, 2024

Date



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Broward MPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Broward MPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Broward MPO, in a non-discriminatory environment.

The Broward MPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code



Name: Frank C. Ortis
Title: MPO Chairman (or designee)

February 8, 2024 _____
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-08
POLICY PLANNING
05/18

TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Broward MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Broward MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.


Name: Frank C. Ortis
Title: MPO Chairman (or designee)

February 8, 2024
Date



FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-06
POLICY PLANNING
06/18

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate; and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.



FLORIDA DEPARTMENT OF TRANSPORTATION
**UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES**

525-010-06
POLICY PLANNING
05/16

- (6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)