

JOIN OUR TEAM

STAFF ACCOUNTANT

Professional Area:	Accounting / Finance
Salary Ranges:	\$55,000 - \$85,000, negotiable
Location:	Fort Lauderdale, Florida
Closing Date:	Open until filled

THE POSITION

The Broward Metropolitan Planning Organization (MPO) has an exciting opportunity for a talented professional to join our team as a Staff Accountant. The MPO is looking for professional skills and abilities to complement our existing staff to ensure organizational needs are met. The position is a professional, administrative position that assists the MPO in planning, directing, organizing, budgeting, coordinating, implementing and maintaining the MPO's operations in accordance with federal and state requirements. The core responsibilities include transactional accounting for accounts payable and payroll, general ledger maintenance, reconciliation and analysis, development of the MPO's budget (Unified Planning Work Program) in accordance with all state and federal requirements. The Staff Accountant may work in close coordination with MPO staff, municipalities, Florida Department of Transportation (FDOT), and others to support financial operations.

THE CANDIDATE

We are looking for an outstanding candidate with an interest and significant experience in the professional areas noted above. The ideal candidate is an experienced professional with a background in accounting with extensive and varied knowledge and experience in developing budgets, procurement, and accounts payable. The candidate will be responsible for General Accounting, including financial reporting in accordance with GAAP, accounts receivable, administering the Locally Funded Agreement receivables and grants, control, depositing and accounting of revenue collections; Financial Management, including the development of monthly revenue projection, oversight of the cost accounting function and funds approval process and the administration of billings and reimbursement for federally funded projects; Disbursement Operations, administering and managing the disbursement process and information; and Project Funding, providing strategic financial solutions, analysis and reporting that ensures the advancement of transportation projects, consistency, and accountability.

The successful candidate will hold a bachelor's degree in Accounting, Finance, Business Administration, Public Administration, or related field plus four (4) years of progressively responsible experience.

A master's degree in Accounting, Finance, Business Administration, Public Administration, or related field may substitute for one (1) year of required experience; or any equivalent combination of relevant training and experience that provide the requisite knowledge, skills and abilities for this position, which may serve as a substitute at the discretion of the MPO.

To apply, please visit: <https://www.browardmpo.org/employment-opportunities>



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ABOUT BROWARD MPO

The MPO provides essential multimodal transportation planning services to over 30 municipalities and Broward County, while also working with partners in Miami-Dade and Palm Beach counties to plan for the Southeast Florida region. The thriving region is home to almost six million residents, with almost two million in Broward County alone, and another two million anticipated to call Southeast Florida home in the next 20 years.

The Broward MPO is nationally recognized for its innovation in transportation planning. Our office is located in beautiful Fort Lauderdale, Florida, close to world famous attractions and recreational activities and is served by bus and rail transit as well as highway and bike/pedestrian facilities.

The MPO embraces diversity and is a place where employees are appreciated, respected and cultivated with excellent opportunities for professional growth and development. We foster a collaborative environment, encourage innovation, and believe in developing staff through hands-on, in-house development of most work. Our family atmosphere is balanced with a highly motivated team of professionals who support the success of the agency and the individual, making it an ideal place to work.

BENEFITS

The Broward MPO offers a generous compensation package.

Benefits include:

- Paid health insurance (subsidized family coverage)
- Paid short- and long-term disability
- Paid life insurance
- Generous paid time off and sick and administrative leave
- Paid holidays and 3 personal days
- Florida Retirement System (FRS)
- Optional 457 deferred compensation plan
- Optional health and dependent care flexible saving accounts
- Employee development opportunities
- Flexible work schedules and telework options

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Trade Centre South | 100 West Cypress Creek Road, Suite 650 | Fort Lauderdale, FL 33309-2122 | BrowardMPO.org

For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the Americans with Disabilities Act, please contact: Hannah Bourgeois, Public Outreach Officer/Title VI Coordinator at (954) 876-0053 or bourgeois@browardmpo.org