



Multimodal Improvements Advisory Committee

Minutes from the June 9, 2016 Meeting

Participants

Committee Members

Commissioner Yvette Colbourne, Committee Chair,
Miramar
Vice Mayor Mark Brown, Lauderdale-by-the-Sea
Commissioner Jerry Graziose, North Lauderdale
Commissioner Tom Green, Wilton Manors

Staff Members

Ricardo Gutierrez*, Bicycle & Pedestrian
Coordinator / Transportation Planner
Charlene Burke, Transportation Planner
Conor Campobasso, Transportation Planner
James Cromar, Director of Planning
Alan Gabriel, General Counsel
Peter Gies, Transportation Planner
Daniel Knickelbein, Transportation Planner
Michael Ronskavitz, Deputy Director
Greg Stuart, Executive Director
Anthea Thomas, Public Involvement Specialist

**Strategic Direction Staff Leader*

Other Participants

Todd Brauer, Whitehouse Group
Drew Draper, Whitehouse Group
Debbie Griner, Fort Lauderdale
Richard Hughes, Miramar
Nicholas Torres, Whitehouse Group

Discussion Items

1. Committee Chair Yvette Colbourne welcomed participants.
2. The Committee approved the meeting minutes from December 10, 2015.
3. MPO staff members provided a brief overview of the progress made on each of the products/actions documented within the Multimodal Improvements section of the *Strategic Business Plan*.
4. The Committee discussed the following related to the Complete Streets and Other Localized Initiatives Program (CSLIP):

- a. The MPO, Florida Department of Transportation (FDOT) and applicants will be conducting project field reviews for the prioritized list of CSLIP projects submitted in this cycle on the 21st and 23rd of June.
 - i. The list of prioritized projects will be sent out to Committee members prior to field reviews, and
 - ii. Municipalities will be notified by FDOT/MPO about the field reviews and schedule.
 - b. The MPO's Priorities List will be presented at the September 2017 Board meeting and will include a line item (priority 3) for small capital products (e.g., bike racks, signage).
 - i. The Committee discussed the use of MPO attributable funds to purchase small capital products to accelerate delivery, and
 - ii. Products such as bike racks and standard signage would be stored based on quantity needed.
 - c. The Committee discussed the outline for the Transportation Plan Guidebook.
 - i. The Transportation Plan Guidebook outline was presented for Committee approval.
 - ii. The intent of the Guidebook is to outline the steps necessary to develop a municipal transportation plan; and
 - iii. It will include a plan development checklist and cover how to leverage a broad range of funding opportunities.
 - iv. The Committee approved the Guidebook outline as presented.
 - v. The Committee then requested the MPO conduct a workshop to educate municipalities and their staff on how to use the Guidebook.
 - d. The Committee discussed the possibility of improving the Greenway along the C-14 canal as opportunities exist to provide amenities along this corridor from Fern Forest Nature Center to the Conservation area.
 - e. The Committee discussed the format and information to be included in the Annual Project Progress Report.
 - i. The intention of this report is to track the progress of programmed projects by municipality through all phases to final implementation.
 - ii. The report should include all project types (roadway, Bicycle, Pedestrian, Transit), funding source, funding amount, phase, brief description and presented by municipality; and
 - iii. Include projects entering construction this upcoming fiscal year.
 - iv. The report should be ready to be presented at the September Board meeting in conjunction with the Multimodal Priorities list.
5. The Committee discussed the following related to the Regional Safety Plans Consolidation:
- a. Staff developed an Introduction and Inquiry Letter to collect contingency plan information from local municipalities; and
 - b. The Committee approved the Letter as written.

6. The Committee discussed the following related to the Transit System Plan:
 - a. A scope was developed in consultation with FDOT and the South Florida Regional Transportation Authority (SFRTA).
 - b. The Plan will be the first step in coordinating long-range regional transit activities.
 - c. The Plan will be developed over an 18-month timeframe and provide input to the 2045 LRTP update.

Action Items

Complete Streets and Other Localized Initiatives Program

1. Develop Transportation Plan Guidebook as per approved outline presented and conduct municipal workshop when complete.
2. Develop Annual Project Progress Report for the Board meeting in September 2016.
3. Send out a list of pre-approved CSLIP projects that will be field verified by FDOT.
4. MPO staff will set up a meeting with municipalities along the C-14 canal to begin discussions on how to improve the existing trail by providing bicycle and pedestrian amenities.

Regional Safety Plans Consolidation

1. Send out Introduction and Inquiry Letter on safety and contingency plan information to municipalities.

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Next Multimodal Improvements Committee Meeting December 8th, 2016

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