

Application Check List



Completed	Name	Needed to Complete Application
	Project Location Map	Required Document
	Existing & proposed typical section(s) for this project.	Required Document
	Detailed scope for the proposed project. (including specific improvements/elements)	Required
	Map(s) denoting the Right-of-Way for the project	Required Document
	Resolution from the applicant's governing board approving the specific project.	Required Document
	Resolution from the governing board that has ownership of the associated right-of-way where the project is proposed approving the specific project.	Required Document
	Resolution from the responsible governing board confirming commitment to fund the project's O&M.	Required Document
	Detailed public support (how community support for the project was gathered and evaluated, including consideration from Title VI and Environmental Justice populations.)	Required Document
	Completed FDOT Cost Estimate Form.	Required Document
	Page(s) from local plan or program that references the project.	Not Required
	Provide any supporting data and technical analysis referenced in the Purpose and Need.	Not Required
	If the project is part of a Broward MPO endorsed corridor study, include page(s) where the project is referenced.	Not Required
	If the project is adjacent to any upcoming or currently underway projects, then provide available documentation verifying adjacent projects.	Not Required

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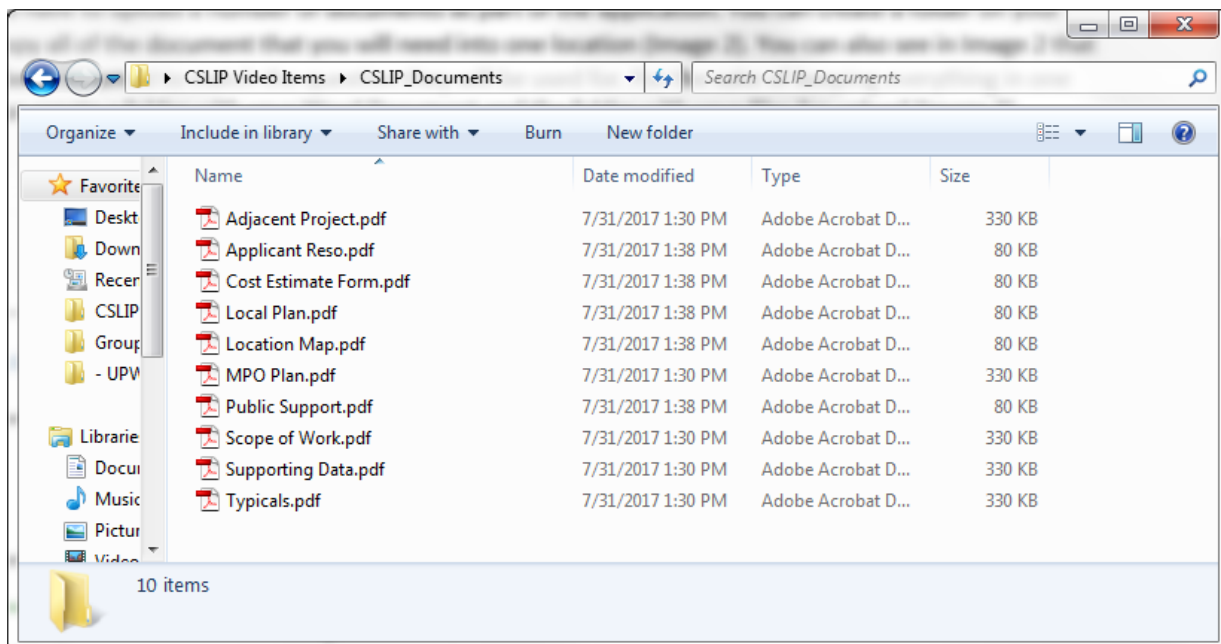


How to Get Organized

The online application must be completed all at once. If you begin filling in the online application and leave before it is complete, your information will not be saved, and you must start from the beginning. If you are well organized before, the application should only take about 25-35 minutes to complete.

Before filling out the application online, please review Application Copy which is available on our website at <http://www.browardmpo.org/index.php/major-functions/complete-streets-localized-initiatives-program>. The Application Copy can be used to create a document with all of your answers in it. Then copy and paste the answers into the online application. This process is recommended because the online application does not have spelling and grammar check capabilities or good editing functions. Several documents will have to be uploaded as part of the application. It is best to create a folder on your desktop and copy all of the document that you will need into the single location (Image 1). As shown in Image 1, files have been renamed to match the question they will be used for. For the sake of keeping everything in one location, you can create another folder and place your Word Document and the folder with your files for upload in it (Image 2).

Image 1



Application Check List



Image 2

